

NORTH HIGHLINE FIRE DISTRICT COMMISSIONERS MEETING



MINUTES OF THE NOVEMBER 28, 2022 REGULAR MEETING

A regular meeting of the Board of Commissioners of North Highline Fire District was held in-person and remotely on November 28, 2022 commencing at 5:00 p.m., pursuant to proper notice. District officials in attendance, via GoToMeeting virtual meeting software were Commissioners Giba, Hiatt, and Barrera, and Assistant Chief Wayne Metz. Attending in-person were Chief Mike Marrs, Assistant Chief Ray Desmarais, and District Secretary Christina Parker.

Call to Order. The meeting was called to order at 5:06 p.m. by Commissioner Giba.

Flag Salute. Chief Marrs led the Pledge of Allegiance.

Agenda Approval.

Commissioner Hiatt moved to accept the updated meeting agenda as presented. Commissioner Barrera seconded. Motion carried (3-0).

Meeting Minutes.

Commissioner Hiatt moved to accept the minutes of the October 24, 2022 regular meeting as presented. Commissioner Barrera seconded. Motion carried (3-0).

Commissioner Hiatt moved to accept the minutes of the November 14, 2022 Special Meeting for the 2023 Revenue Source and Fire Benefit Charge Hearing as presented. Commissioner Barrera seconded. Motion carried (3-0).

Accounts Payable.

Commissioner Hiatt moved to approve the November, 2022 accounts payable vouchers as follows:

221101001 to 221101009 in the amount of \$359,938.84 (November month-end vouchers)

Commissioner Barrera seconded. Motion carried (3-0)

Correspondence.

- None

Public Comment.

- None

Commissioners' Report.

- Commissioner Giba stated that the King County Council is expected to vote on the North Highline Subarea Plan at the December 6, 2022 meeting.

IAFF Local #1461.

- None

Financial Reports.

The Board received copies of the **October 2022** the Treasure's and Cash Flow Reports. Chief Marrs stated that the reports show everything is on track.

Chief's Report.

Chief Marrs reported on the following:

- Station Remodel Update - Chief Marrs announced that we will be advertising for bids in the Seattle Times and Puget Sound Business Journal in the next few weeks.
- Levy Correction –The King County Assessor made an error in 2022 and over-levied the amount due to NHFD by approximately \$39K. We have agreed to repay the money over the next three years.
- Holiday Outreach – Our holiday outreach is in full swing. Delivery to 25 families with lots of children will be on December 21st. Approximately 14 families of those families live in the North Highline Fire District.
- COVID Update – Chief Marrs updated the Board on COVID. We have one firefighter in COVID quarantine. According to Medical Director Dr. Rea, COVID is still impacting hospital capacity. The Bivalent Booster is highly recommended.
- Discussion of the Rescheduling of the December Regular Meeting – Because our regular meeting falls on December 26, 2022, a special meeting will be scheduled for December 19, 2022 at 5 pm.

Unfinished Business.

- None


New Business.

- **Resolution 523 - 2023 Property Tax Increase - Commissioner Hiatt moved** to approve Resolution 523 increasing the 2023 Property Tax. Commissioner Barrera seconded. Motion carried (3-0). A copy of Resolution 523 is on file with the meeting minutes.
- **Resolution 524 - Levy 2023 Property Taxes - Commissioner Hiatt moved** to approve Resolution 524 and to authorize Chairman Giba to sign the Levy Request Certificate for the 2023 tax year. Commissioner Barrera seconded. Motion carried (3-0). A copy of Resolution 524 is on file with the meeting minutes.
- **Resolution 525 - Impose a 2023 Fire Benefit Charge - Commissioner Hiatt moved** to approve Resolution 525 to impose a 2023 Fire Benefit Charge of \$1,725,000 as presented. Commissioner Barrera seconded. Motion carried (3-0). A copy of Resolution 525 is on file with the meeting minutes.
- **Resolution 526 - Operating Budgets - Commissioner Hiatt moved** to approve Resolution 526 adopting an operating budget for the 2023 year based on the levy figures received from King County. Commissioner Barrera seconded. Motion carried (3-0). A copy of Resolution 526 is on file with the meeting minutes.

Good of the Order.

As there was no further business, Commissioner Hiatt moved to adjourn. Commissioner Barrera seconded. Motion carried (3-0). The meeting adjourned at 5:28 p.m.

Respectfully submitted,


Christina Parker (Dec 19, 2022 18:20 PST)


Secretary of the Board


Julie Hiatt (Dec 20, 2022 08:56 PST)

Commissioner


Liz Giba (Dec 21, 2022 13:17 PST)

Chairman, Commissioner


Dominic Barrera (Dec 19, 2022 19:03 PST)

Commissioner