

NORTH HIGHLINE FIRE DISTRICT COMMISSIONERS MEETING



November 23, 2020

Due to the COVID-19 pandemic, the regular North Highline Fire District Fire Commissioners' Meeting for November was called to order via GoToMeeting (virtual online meeting) at 6:00 PM by Commissioner Liz Giba with Commissioner Julie Hiatt and Commissioner Dominic Barrera participating. Also attending via GoToMeeting were Chief Mike Marrs, Captain Wayne Metz, Assistant Chief Ray Pettigrew, and Shauna Sheppard.

Chief Marrs led the Pledge of Allegiance.

Commissioner Hiatt moved to accept the meeting agenda as presented. Commissioner Barrera seconded. Motion carried (3-0).

Meeting Minutes

Commissioner Hiatt moved to accept the minutes of the October 26, 2020 regular meeting and the November 12, 2020 special meeting as presented; Commissioner Barrera seconded. Motion carried (3-0).

Accounts Payable

Commissioner Hiatt moved to approve the November accounts payable vouchers as follows:

20110101 to 20110110 in the amount of \$307,341.47 - (November month-end vouchers)
Commissioner Barrera seconded. Motion carried (3-0).

Correspondence

- None

Public Comment

- None

Commissioners' Report

Commissioner Giba thanked the community of North Highline Fire District for voting for and renewing the Fire Benefit Charge for ten years.

AFF Local #1461

- None

Financial Reports

The Board received copies of the October 2020 Treasurer's and Cash Flow Reports.

Chief's Report

Chief Marris reported on the following:

- Christmas Outreach – In lieu of placing bins at collection sites, we are collecting checks and cash to purchase food for 25 families recommended by DSHS. TriMed Ambulance is partnering with us and will donate toys. Donations will be collected until December 10 and distributed on December 22, 2020. Commissioner Hiatt offered to help again this year. Assistant Chief Pettigrew explained that, because of the pandemic and the need to minimize contact, we will not be entering homes to drop off the donations and there will be limited volunteer opportunities. Chief Marris added that help might be needed making calls to the families before the deliveries. Commissioner Hiatt will be kept advised.
- 2019 Audit Update - The audit is being finalized and should conclude in early December.
- COVID-19 Update – (1) King County broke a record by doing 10,000 tests in one day. Of those, 15% were travel related testing. Although more tests are being done, the county's positive test rate has remained steady at 8%. The county's target number of reported cases in the last 14 days is 25 per 100,000. It is currently up to 354 per 100,000. The target ratio of infections to positive cases is 1.0 or less. It is 1.4. The rate of being hospitalized with COVID-19 is increasing. The target percentage for hospital bed use is 80% of capacity; it is 70.7%. COVID-19 patients are using 5.2% of those hospital beds; the target is below 10%. The risk of death from COVID-19 is also increasing.
(2) Vaccine distribution may begin in December. It will be a challenge.
(3) Commissioner Giba asked about North Highline's numbers. North Highline and South King County have higher numbers than most of King County and our numbers are rising.
(4) Our office staff had a potential COVID-19 exposure. Two people are quarantining for 14 days until their test results are returned.
(5) We held a successful mask giveaway at Saars Super Saver Foods in White Center in early November.

Attorney's Report

- None

Unfinished Business

The following Resolutions were presented, discussed, and passed:

- The Fire Benefit Charge Notice was reviewed, and proposed revisions were discussed. Commissioner Hiatt moved to accept the Fire Benefit Charge Notice as presented with corrections. Commissioner Barrera seconded. Motion carried (3-0) Copy on file with the meeting minutes.
- Resolution No. 509: To Increase 2021 Limit Factor. Commissioner Hiatt moved to increase the 2020 limit factor. Commissioner Barrera seconded. Motion carried (3-0). Copy on file with the meeting minutes.
- Resolution No. 510: To Increase 2021 Property Taxes. Commissioner Barrera moved to increase the 2021 property taxes. Commissioner Hiatt seconded. Motion carried (3-0). Copy on file with the meeting minutes.
- Resolution No. 511: To Levy 2021 Property Taxes. Commissioner Hiatt moved to levy the 2021 property taxes. Commissioner Barrera seconded. Motion carried (3-0). Copy on file with the meeting minutes.
- Resolution No. 512: To Impose 2021 Benefit Charge. Commissioner Hiatt moved to impose a 2021 Benefit Charge. Commissioner Barrera seconded. Motion carried (3-0). Copy on file with the meeting minutes.
- Resolution No. 513: To Establish 2021 Operating Budget. Commissioner Hiatt moved to adopt the 2021 operating budget as presented. Commissioner Barrera seconded. Motion carried (3-0). Copy on file with the meeting minutes.

New Business

- The Fire Benefit Charge Appeals Deadline and Hearing were discussed. The Fire Benefit Charge Appeals deadline will be Friday, February 19, 2021 at 5:00 PM and the Appeals Hearing is scheduled for our February 22, 2021 regular meeting.

Good of the Order

- New hire interviews have been going well. National Testing Network has provided a diverse pool of candidates .We have narrowed the search down to six (6) candidates.

As there was no further business, Commissioner Hiatt moved to adjourn. Commissioner Barrera seconded. Motion carried (3-0), and the meeting adjourned at 6:36 PM.

Respectfully submitted,



Secretary of the Board



Chairman, Commissioner



Commissioner



Commissioner