

NORTH HIGHLINE FIRE DISTRICT COMMISSIONERS' MEETING



MINUTES OF THE SEPTEMBER 23, 2024 REGULAR MEETING

A regular meeting of the Board of Commissioners of the North Highline Fire District (NHFD) was held in person and remotely on September 23, 2024, pursuant to proper notice. Attending virtually via the GoTo Meeting software was Commissioner Dominic Barrera. In person were, Commissioner Julie Hiatt, Chief Gay, Assistant Chief Wayne Metz, Assistant Chief Ray Desmarais, and District Secretary Christina Parker.

Call to Order.

The meeting was called to order at 5:04 p.m. by Commissioner Hiatt.

Flag Salute.

Chief Jason Gay led the Pledge of Allegiance.

Agenda Approval.

Commissioner Hiatt moved to accept the meeting agenda as presented. Commissioner Barrera seconded. Motion carried (3-0).

Presentations / Announcements.

Presentation

- Assistant Chief Metz presented the Call Reports Summary, which included 583 more calls than in 2023. The most notable calls were a shooting, (2) two motor vehicle accidents (MVA), (2) two residential fires, and a commercial fire in an apartment.
- Assistant Chief Metz provided insights on the differences between map boxes and extracting calls from ESO. Commissioner Hiatt expressed interest in incorporating this information into the upcoming newsletter. A detailed breakdown of the first half of the

year by call type was proposed to show a true depiction of the North Highline boundaries.

Announcements

- None

Public Comment.

- None

Correspondence.

- None

IAFF Local #1461

- None

Commissioners' Reports.

- Commissioner Hiatt noted her plans for a quarterly newsletter that she is currently drafting for distribution. She expressed interest in exploring options for holding NEUAC meetings at Station 18 and proposed the idea of hosting a community event in North Highline at the same location. Commissioner Barrera voiced his support for community engagement initiatives, while Commissioner Robison affirmed plans to organize an event in the spring.

Financial Reports.

The Board received copies of the **September 2024** Accounts Payable Report.

Chief's Report.

Operations - Assistant Chief Metz reported on the following:

- Training / Testing – Two firefighters recently participated in an aerial dynamics training course. He also noted that (4) four candidates took part in the Battalion Chief (BC) Testing. Additionally, Chief interviews are scheduled for the potential hiring of (3) three new firefighters.

Fire Prevention - Assistant Chief Desmarais reported on the following:

- Assistant Chief Desmarais provided an update on several development projects in the area. The midrise building at 107th and 116th is nearing completion, with a storage facility already finished and expected to be occupied within a year. The land where the White Center Food Bank was located is undergoing development for affordable housing. Commissioner Hiatt inquired whether this would consist of single-family homes or a complex. Assistant Chief Desmarais clarified that the structure will feature apartment-style homes, with plans for completion early next year. Additionally, there have been no recent updates regarding Evergreen. Overall, the influx of new development projects in White Center is promising for the community.

Chief Gay reported on the following:

- Facilities - Station Improvements - Station 18 is currently focused on completing the closeout process. A few remaining tasks need to be finalized. The final retainage payment will be issued once all outstanding items are completed.
- Personnel - We have scheduled our next CBA negotiations meeting for September 30th at 8:00 AM. Progress is being made on this front.

The first round of interviews for three new hires is complete. Hiring is contingent upon securing a signed Memorandum of Understanding (MOU) with the union regarding aid car upstaffing. Without this agreement, we cannot proceed with the hiring. Additionally, our five recruits currently in the fire academy have successfully completed week three of their training. All are performing well, and Assistant Chief Metz will conduct their first evaluations this Friday.

- Events – There is a pre-conference law update seminar coming up on October 3, 2024, hosted by attorney, Brian Snure with a virtual option. Please let District Secretary, Christina know if you would like to attend.
- Other - This year's Kids Day was a tremendous success. We served an impressive 900 hotdogs, over 40 gallons of Ivar's chowder, 60 pounds of Azteca Chips and salsa, and 8 pounds of candy to a large crowd. TriMed generously provided hundreds of toys for the event as in years past. This event would not be possible without their support and the support of the many vendors and volunteers. The turnout was fantastic, with multiple City Council members and the Burien City Manager in attendance.

We recently held our inaugural meeting for the contract audit committee, focusing on the Interlocal Agreement (ILA) between the Districts. Our goals include updating and clarifying specific language in the contract and addressing future personnel costs as we consider permanently staffing A318.

The State Auditor's Office biennial audit for Fiscal Year 2021-2022 is tentatively scheduled to take place in September.

The encampment at Starbucks has been disbanded due to concerns from the Fire Department regarding access to a fire access road. We collaborated with the City and the Police Department to ensure public safety, leading to the eviction of individuals experiencing homelessness from that location.

The district has received the first preliminary Levy limit worksheet, indicating an increase in the assessed value. Commissioner Hiatt inquired about our position relative to the dollar limit, to which the Chief clarified that with the FBC we are approximately at 1.51 per thousand.

Attachment 1: Preliminary Levy Limit Worksheet

Attachment 2: S&P Global Bond Debt Service Rating

Consent Agenda Approval.

Commissioner Hiatt moved to approve the Consent Agenda as presented. Commissioner Barrera seconded. Motion carried (3-0).

Meeting Minutes.

- None

Voucher Approval for August 2024.

Commissioner Hiatt moved to approve the September 2024 accounts payable vouchers as follows:

240901001 to 240901008 in the amount of \$410,747.70 for payment on September 30, 2024. Commissioner Barrera seconded. Motion carried (3-0)

Unfinished Business.

- None

New Business.

- None

Good of the Order.

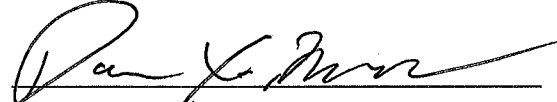
- None

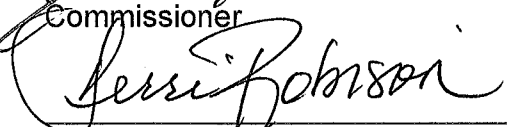
As there was no further business, Commissioner Hiatt moved to adjourn. Commissioner Barrera seconded. Motion carried (3-0). The meeting adjourned at 5:30 p.m.

Respectfully submitted,


Secretary of the Board


Chairperson, Commissioner


Commissioner


Commissioner