

NORTH HIGHLINE FIRE DISTRICT COMMISSIONERS' MEETING



MINUTES OF THE JULY 22, 2024 REGULAR MEETING

A regular meeting of the Board of Commissioners of the North Highline Fire District (NHFD) was held in person and remotely on July 22, 2024, pursuant to proper notice. Commissioner Julie Hiatt was in attendance via virtual meeting software GoToMeeting. Attending in person were, Commissioner Dominic Barrera, Chief Gay, Assistant Chief Wayne Metz, Assistant Chief Ray Desmarais, and District Secretary Christina Parker.

Call to Order.

The meeting was called to order at 5:07 p.m. by Commissioner Hiatt.

Flag Salute.

Chief Jason Gay led the Pledge of Allegiance.

Agenda Approval.

Commissioner Hiatt moved to accept the meeting agenda as presented. Commissioner Barrera seconded. Motion carried (2-0).

Presentations / Announcements.

Presentation

- Assistant Chief Metz presented the Call Reports Summary, which showed an increase of 664 calls compared to 2023. The most notable calls included providing aid in response to a shooting at the Burien Park and Ride, attending to a commercial fire at Southern Heights Elementary School caused by fireworks after the Fourth of July, and responding to a motor vehicle accident (MVA) involving three vehicles that required extrication. A/C Metz thanked the crews for their response at the school fire and for their efforts at the location.

- Assistant Chief Desmarais reported that the investigation into the Southern Heights fire is still ongoing and stated that the outcome could have been worse.

Announcements

- None

Public Comment.

- None

Correspondence.

- None

IAFF Local #1461

- None

Commissioners' Reports.

- None

Financial Reports.

The Board received a copy of the **July 2024** Accounts Payable Report.

Chief's Report.

Operations - Assistant Chief Metz reported on the following:

- Training / Testing – The emphasis is on hydrant inspections and JATC testing. It was also mentioned that the next recruit academy is scheduled for next month with the five (5) new recruits set to participate.

Fire Prevention - Assistant Chief Desmarais reported on the following:

- An investigation is currently underway regarding the Southern Heights fire. Additionally, it was mentioned that the National Night Out (NNO) will take place on Tuesday, August 6, 2024, and there are five addresses for White Center. Commissioner Hiatt would appreciate receiving an email invitation to the National Night Out if she can attend.

Chief Gay reported on the following:

- Facilities - Station Improvements - Remodels await the final compilation of all outstanding Change Orders. The door at Station 18 has been completed, and the repair cost for the phone line issue was covered by GLY Construction.
- Equipment - We have received a quote from Hughes Fire Equipment, indicating that the price of the engine we purchased in 2019 for \$850K has increased to \$1.3M. Therefore, we will need to engage in further discussions to determine how the District would like to proceed and how to incorporate this into the annual budget. According to the Interlocal Agreement (ILA) between North Highline Fire District and King County Fire District #2, it is stipulated that North Highline will allocate reserves for purchasing a new engine every 15 years and a new Aid car every 10 years.
- Personnel - The negotiations for the Local 1461 Union Collective Bargaining Agreement (CBA) will commence this Thursday.

Interviews have been completed for the promotion to Battalion Chief, which will take effect on August 1, 2024. Chief Gay has expressed that the selection for the next B/C will be announced after thorough consideration.

A promotion to the position of Captain is currently in progress, with interviews successfully completed. Chief Gay would like to extend his appreciation to the candidates for their dedicated efforts during this process. The promotion to the position of Captain will be effective on September 1, 2024.

- Events – Chief Gay issued a final notice for the NAEFO Conference on September 16-17, 2024, in Las Vegas and requested those interested in attending to contact District Secretary Christina Parker.

Our four (4) recruits Ryan Lovercamp, Stephen Mylett, Clyde Pruett, and Nicholas Turner of Recruit Class 18 graduated on July 1, 2024, with well-deserved awards. Both Pruett and Turner were honored to receive the Chiefs' Company award. The award is an honor as only 5 recruits get selected. Academy Instructors select the recipients, reflecting on whom they would most like to have work with them on shift.

The City of Burien challenged the Department to a Kickball game. This event will take place on August 15, 2024, 1200 - 1430.

- Other - Chief Gay asked that the Board review the attached North Highline Interlocal Agreement and provide input on any necessary modifications or proposed changes. Paragraph 13.14 states that there should be an annual review to ensure that the contract is fair and reasonable to both parties.

Chief Gay stated that he will be proposing a change to ensure the permanent staffing of Aid 318 starting next year.

Attachment 1: NH ILA

Consent Agenda Approval.

Commissioner Hiatt moved to approve the Consent Agenda as presented. Commissioner Barrera seconded. Motion carried (2-0).

Meeting Minutes.

Commissioner Hiatt moved to accept the minutes of the June 24, 2024, regular meeting as presented. Commissioner Barrera seconded. Motion carried (2-0).

Voucher Approval for July 2024.

Commissioner Hiatt moved to approve the July 2024 accounts payable vouchers as follows:

240701001 to 240701004 in the amount of \$368,051.76 for payment on July 31, 2024.

Commissioner Barrera seconded. Motion carried (2-0)

Unfinished Business.

- None

New Business.

Motion to excuse Commissioner Robison Commissioner Hiatt moved to excuse Commissioner Robison. Commissioner Barrera seconded. Motion carried, 2-0.

Good of the Order.

- None

As there was no further business, Commissioner Hiatt moved to adjourn. Commissioner Barrera seconded. Motion carried (3-0). The meeting adjourned at 5:24 p.m.

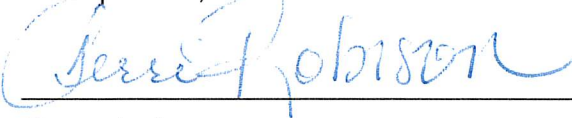
Respectfully submitted,




Secretary of the Board



Chairperson, Commissioner



Commissioner



Commissioner