

NORTH HIGHLINE FIRE DISTRICT COMMISSIONERS' MEETING



MINUTES OF THE JUNE 24, 2024 REGULAR MEETING

A regular meeting of the Board of Commissioners of the North Highline Fire District (NHFD) was held in person and remotely on June 24, 2024, pursuant to proper notice. Commissioner Julie Hiatt and Commissioner Dominic Barrera were in attendance via virtual meeting software GoToMeeting. Attending in person were, Commissioner Terri Robison, Chief Gay, Assistant Chief Wayne Metz, Assistant Chief Ray Desmarais, and District Secretary Christina Parker.

Call to Order.

The meeting was called to order at 5:01 p.m. by Commissioner Hiatt.

Flag Salute.

Chief Jason Gay led the Pledge of Allegiance.

Agenda Approval.

Commissioner Hiatt moved to accept the meeting agenda as presented. Commissioner Barrera seconded. Motion carried (3-0).

Presentations / Announcements.

Presentation

- Assistant Chief Metz presented the Call Reports Summary, which included 433 more calls than in 2023. The most notable calls were aid calls in response to a motor vehicle accident (MVA) that involved the rollover of a stolen car, a commercial fire at an apartment complex, and a shooting that required transport to Harborview Hospital.

Commissioner Hiatt asked about the decrease in calls at station 18. Chief Metz explained that the calls would increase as this is an anomaly.

Announcements

- None

Public Comment.

- None

Correspondence.

- None

IAFF Local #1461

- None

Commissioners' Reports.

- None

Financial Reports.

The Board received copies of the **May 2024** Treasurer's Report, the **June 2024** Accounts Payable Report, and the Q1 2024 Budget Position.

Chief's Report.

Operations - Assistant Chief Metz reported on the following:

- Training / Testing – Training and testing that were conducted include Live Fire, Peer Training, Chainsaw-specific training, and Incident Management Course. B/C Zimnisky will take on the role of an Incident Command instructor.

Fire Prevention - Assistant Chief Desmarais reported on the following:

- Fourth of July - Fireworks remain illegal in Burien and White Center, although we have upstaffed our resources in preparation. Last year was uneventful, and we hope to have another successful year.

Chief Gay reported on the following:

- Facilities - Station Improvements - A walk-through has been scheduled for substantial completion on June 25, 2024, at station 18. The alerting system is now operational as of June 13, 2024.
- Equipment - Nothing to report at this time.
- Personnel - Firefighter Ashley Harshell received a conditional offer from Medic One and submitted her resignation in April 2024. She asked for a two-year Leave of Absence (LOA), and as per department policy, she will be placed on a reinstatement list for the next two years.

Chief Gay also welcomed Firefighter Andrew Langbehn back from his 1-year deployment with his SEAL team and received training check-offs on June 17, 2024, to ensure operational readiness.

CARES Team - Chief Gay discussed the CARES Team and expressed interest in replicating the successful program at Lacey Fire, which has led to a reduction in emergency call volumes in their area. He emphasized the positive impact of having an in-house PEERS mental health professional and proposed using the CORE services funds to support Mobile Integrated Health (MIH) program. Chief Gay also suggested hiring Lindsey as a KCFD2 employee in the future, as she is currently being paid through a grant from Sound Mental Health. Commissioner Robison voiced support for the program, expressing a desire to further explore this option due to its significant value.

- Events – **June 29, 2024** - Third Annual Taste of White Center. The engine will be there with the hose prop for the kids.
- **July 1, 2024** - Recruit Class 18 is set to graduate from the academy. The four (4) recruits are Ryan Lovercamp, Steven Mylett II, Clyde Pruett, and Nicholas Turner. All are welcome to attend the River of Life Fellowship in Kent.
- Kudos to District Secretary, Christina Parker, as well as Erin Halter and Charles Chen for making payroll this month.
- Other - Emergency Operations Center (EOC) - The City of Burien Emergency Manager reached out to discuss the re-vamp of the City's Emergency Operations Plan at station 28. The ILA will be reviewed by council.

- Paramedic Run Review and CBT Training - The funds allocated for the QA&QI Initiative from the levy can be utilized to provide training for our personnel. As the testing has already been completed through the SKCFTC, there is no immediate need for additional testing funds this year. Chief Gay has taken the initiative to reach out to Jeff Allan, a former North Highline volunteer who is now a paramedic, to once again offer his valuable services to our employees. We are eagerly anticipating Jeff's response regarding the personal services contract, and we are looking forward to further collaboration.

Attachment 1: Firefighter Harshell LOA letter
Attachment 1: Q1 Budget Position

Consent Agenda Approval.

Commissioner Hiatt moved to approve the Consent Agenda as presented. Commissioner Barrera seconded. Motion carried (3-0).

Meeting Minutes.

Commissioner Hiatt moved to accept the minutes of the May 20, 2024, regular meeting as presented. Commissioner Barrera seconded. Motion carried (3-0).

Voucher Approval for June 2024.

Commissioner Hiatt moved to approve the June 2024 accounts payable vouchers as follows:

240601001 to 240601010 in the amount of \$547,378.90 for payment on June 24, 2024.

Commissioner Barrera seconded. Motion carried (3-0)

Unfinished Business.

- None

New Business.

- None

Good of the Order.

- None

As there was no further business, Commissioner Hiatt moved to adjourn. Commissioner Barrera seconded. Motion carried (3-0). The meeting adjourned at 5:24 p.m.

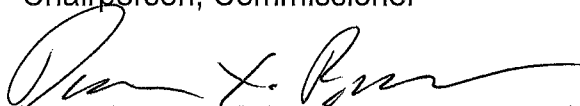
Respectfully submitted,



Secretary of the Board



Chairperson, Commissioner



Commissioner

Commissioner