

# NORTH HIGHLINE FIRE DISTRICT COMMISSIONERS MEETING



**June 22, 2020**

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The regular North Highline Fire District Fire Commissioners' Meeting for May was called to order at 6:00 PM by Commissioner Liz Giba via GoToMeeting (virtual online meeting) with Commissioners Julie Hiatt and Dominic Barrera also participating via GoToMeeting due to the COVID-19 pandemic. Also participating via GoToMeeting were Chief Mike Marrs, Captain Wayne Metz, Assistant Chief Ray Pettigrew, and Shauna Sheppard.

Chief Marrs led the Pledge of Allegiance.

Julie Hiatt moved to accept the meeting agenda as presented. Dominic Barrera seconded.  
Motion carried (3-0).

## Meeting Minutes

Julie Hiatt moved to accept the minutes of the May 27, 2020 regular meetings. Dominic Barrera seconded. Motion carried (3-0).

## Accounts Payable

Julie Hiatt moved to approve the May accounts payable vouchers as follows:

- 2060101 to 2060104 in the amount of \$308,846.27 (June month-end vouchers)
- 2060201 to 2060203 in the amount of \$824.60 (Quarterly Payroll and Taxes)

Dominic Barrera seconded. Motion carried (3-0).

## Correspondence

- None

## Public Comment

- None

## Commissioners' Report

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Commissioner Barrera reminded everyone about how fireworks have already started in the neighborhood starting at 7:00 PM until sometimes 1:00-2:00 am each morning.

Commissioner Giba mentioned she had received an e-mail from a resident asking us to inquire about a sign on 1<sup>st</sup> Ave So. and Occidental South regarding the memorial about a child that was hit and killed years ago. That property is overgrown and wondering if anything can be done to assist those property owners to care for their yard or perhaps move the sign? Chief Mike Marrs stated that we just repaired the sign 2 months ago. Captain Wayne Metz noted that they repaired the sign and pressure washed the sign to clean it up because the sign had dry rot so we replaced the beams. The sign itself never changed, just looks new after they cleaned it up.

#### IAFF Local #1461

- None

#### Financial Reports

- The Board received copies of the May 2020 Treasurer's and Cash Flow Reports. Everything is tracking well. We reviewed the year to date collections and comparing the delay of property taxes due to COVID-19 and what had been budgeted, we are within 95% of where we wanted to be.

#### Chief's Report

Chief Marrs reported on the following:

- COVID-19 Update – North Highline has 164 cases and 4 deaths due to COVID-19 – we have approximately 820 per 100,000; which are higher per capita, but our deaths are at 20 per 100,000 which are in line with current King County standard numbers. We still do not have any firefighter sickness or exposures at this time and our PPE supply is strong. IN collaboration with North Highline Unincorporated Advisory (?) Committee (NHUAC), we received 5,000 masks to hand out and approximately 2,500 bottles of hand sanitizer for our crews to have on the engines and give out to community members. With the 4<sup>th</sup> of July holiday coming up, we want to make contact with those who do not appear to have masks supply them with them. Also, will hand out supplies of masks and hand sanitizers when we witness our community members without those items to help them and reduce our community exposures and keep everyone safe and healthy. Commissioner Dominic asked if we could request that King County has some kind of mobile testing site in North Highline soon. We can also bring this up with the bi-weekly community meeting to discuss next Thursday, July 2, 2020 on the teleconference. There were some sites set up for firefighter testing, but there has not been as big a need, so they are transitioning to a strike team to go out into the community to conduct COVID-19 testing and currently our city is in the works to get something organized and Chief Mike Marrs will follow up. Commissioner Liz Giba shared that the Equity Awareness Impact Tool represents both Burien (8) and North Highline (3) on it and the numbers represent them impact COVID-19 will have on the community, but there may be some interpretation errors and we could move up the need ladder based on King County recognizing the true impact to date. Commissioner Julie Hiatt noted that the data stated that no low income members were impacted and that was a little unusual or unexpected, so the information is being reviewed and new data presented and explanations behind the decisions made about testing site locations. King County moved

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to Phase 2 and the only change we anticipate is retail and restaurant activity openings that are now allowed. Public meetings and gatherings are still not allowed and will continue to be virtual meetings through Phase 3 or even into Phase 4. Yakima is experiencing a higher volume of patients and impacts our patient to bed hospital ratio because their patients are coming over to our hospitals and our capacity numbers are being monitored daily. The portion of hospital beds occupied by COVID-19 patients should be equal to or less than 10% and we are currently at 2%. While the number of younger patients has increased, the deaths have been reduced.

- Update on Letters from Union 1461 to bargain sick leave – It has gone well, but we continue to not have any firefighters sick and all are taking is seriously and acting with caution and care on scene..
- King County FD #2 Kids Day Cancellation – This looks likely to be cancelled, but we will likely cancel it after reviewing it with the Burien Board of Commissioners tomorrow at their general meeting.
- Valley Communications Annual Report – Great information for our partner organization and their annual data with regards to call volume, response time, and employee recognition.
- Commissioner Apparel – Chief Mike Marrs wanted to confirm what kind of fire department specific apparel each commissioner would like to receive and wear as they represent the department. We are putting in a new order and wanted to confirm what each commissioner for North Highline would like to see. Commissioner Dominic Barrera said he would like to get a new King 2 Fire District patch to match, perhaps a T-Shirt, polo or both. Commissioner Giba agreed with Commissioner Barrera and would like a T-Shirt. Commissioner Julie Hiatt noted that it would be important to keep the North Highline identity, and agrees that if we are at an event with the crew, we should have a coat and something that represents the District and also matches the current patch, but also something that represents North Highline when in Olympia and the expense is budgeted. So, each commissioner would need a coat or jacket for King County Fire District #2 and a polo shirt or something professional and comfortable, as all currently have North Highline Fire District gear as it stands.
- We are up staffing two engines and all overtime has been filled so we have great coverage for the 4<sup>th</sup> of July holiday. One at Station #28 and the other at Station #18.

#### Attorney's Report

- None

#### Unfinished Business

- FBC– General Election – Deadline to filing measure is August 4<sup>th</sup>, 2020 (for November election).
- Post the Pro/Con Committee on website (discuss language on how that needs to read) – Commissioner Giba may have found two people who can be on the pro/con committee – One is Barbara Docken and the Chris Blado (SP?) who lives in the Top Hat area. Typically there are 2-5 people that sign up and we will advertise it as per Brian Snure and this should be established by August 4<sup>th</sup>, 2020 and the explanatory statement is also due and the August 11<sup>th</sup> is the pro/con statement, and then August 13<sup>th</sup> the pro/con rebuttal statements are due. At the July meeting, we need to decide if we are still using Neil Blindheim and for the department to do a mailer if we are going to use DCG 1 like we did last year, but Kay Smith does large mailing and is very competitive in pricing. They can pre-sort and can help with design services, along with printing and mailing. DCG1 is currently not open at this time

- The newsletter and flyer graphics can be the same, but our approach needs to be refreshed as our objective is to extend the current Fire Benefit Charge (FBC), rather than it being new and a first time request. We need to establish our core message and build that into the flyer and newsletter to keep the information simple and clear. Commissioner Julie Hiatt will work on a few messaging options and will present to the board at the next regular commissioner meeting in July to see if it is something we want to outsource. Chief Mike Marrs will organize the impacts of the Fire Benefit Charge and collaborate with Commissioner Julie Hiatt. Commissioner Dominic Barrera said we should focus on staffing, logistics, and resources, as well as capital purchases and how they assist fire services' ability to respond and serve our community safely and fiscally responsible. Commissioner Liz Giba noted that the voters' pamphlet should correspond with the flyer as well and the deadline for the pamphlet is September 4<sup>th</sup>.
- Reauthorization resolution and documents will be reviewed by Chief Mike Marrs, as there have been several iterations e-mailed to date.

New Business

- None

Good of the Order

- Commissioner Liz Giba asked that everyone be safe this 4<sup>th</sup> of July holiday and be healthy.

As there was no further business, Julie Hiatt moved to adjourn. Dominic Barrera seconded. Motion carried (3-0), and the meeting adjourned at 7:04 PM.

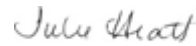
Respectfully submitted,



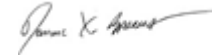
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Secretary of the Board



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Chairman, Commissioner



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