

NORTH HIGHLINE FIRE DISTRICT COMMISSIONERS' MEETING



MINUTES OF THE MARCH 27, 2023 REGULAR MEETING

A regular meeting of the Board of Commissioners of North Highline Fire District (NHFD) was held in-person and remotely on March 27, 2023 pursuant to proper notice. District officials in attendance, via virtual meeting software GoTo Meeting, were Commissioners Barrera, Giba and Hiatt. Attending in-person were Chief Mike Marrs, Assistant Chief Wayne Metz, and District Secretary Christina Parker.

Call to Order. The meeting was called to order at 5:01 pm by Commissioner Giba.

Flag Salute. Chief Marrs led the Pledge of Allegiance.

Agenda Approval.

Commissioner Hiatt moved to accept the updated meeting agenda as presented. Commissioner Barrera seconded. Motion carried (3-0).

Meeting Minutes.

Commissioner Hiatt moved to accept the minutes of the February 27, 2023 regular meeting as presented. Commissioner Barrera seconded. Motion carried (3-0).

Accounts Payable.

Commissioner Hiatt moved to approve the March, 2023 accounts payable vouchers as follows:

230301001 to 230301005 in the amount of \$386,430.30 (March month-end vouchers),
23-012 to 23-017 in the amount of \$1,790.80 (March LEOFF-1 EFT month-end vouchers), and
\$155.92 (March EFT Payroll Taxes) for a total amount of \$388,377.02.

Commissioner Barrera seconded. Motion carried (3-0)

Correspondence.

- None

Public Comment.

- None

Commissioners' Report.

- Commissioner Hiatt would like the North Highline Fire District (NHFD) to be aware of decisions as they are being made by King County Fire District 2 (KCFD2). She suggested asking KCFD2 Commissioners for a seat at the table of KCFD2's meetings and is willing to volunteer to attend them. Commissioners Giba and Barrera agreed that it would be good idea to attend the meetings. As to having a seat at the table, KCFD2 Commissioners would have to agree. Commissioner Giba suggested that Commissioner Hiatt create a draft document to present to the KCFD2 Commissioners.
- Commissioner Giba inquired about the status of a professional July 4th firework show. Commissioner Hiatt replied that there is not an available place to have it as Steve Cox Memorial Park is booked.

IAFF Local #1461.

- None

Financial Reports.

The Board received copies of the **February 2023** Treasure's Report and Accounts Payable Report.

Chief's Report.

Chief Marrs reported on the following:

- Stations 18 and 19 Remodel Update – Chief Marrs reported that he has a call scheduled with the architect tomorrow. The plan is to get more bids.
- CARES Car Update – Operations Chief Metz and Assistant Chief Desmarais interviewed for the CARES car position and former North Highline Firefighter Tony Rosenthal was selected.
- 2018 Retro Pay Corrections – District Secretary Christina Parker is working on the corrections of errors in the 2018 retroactive payroll payments to former NHFD employees. Chief Marrs will explain the discrepancies to affected employees. The correction spreadsheet will be sent to the NHFD Commissioners prior to the next meeting.
- GoTo Meeting – The district will renew its annual subscription of GoTo Meeting, the remote meeting software.
- AID 318 Upstaffing – NHFD Commissioner Hiatt and KCFD2 Commissioner Sitterley met regarding the upstaffing AID 318 and reached a tentative agreement. Commissioner

Giba asked how many new hires are needed. Chief Marrs explained that the current contract with the union states 15 firefighters per day, but the need is 17 firefighters per day. That staffing can start off with 22 firefighters and 5 firefighters off. However, as the workforce becomes more senior with more time-offs, the staffing will need to increase to 23 per shift.

- New KCFD2 Commissioner – Chief Marrs introduced Alexis Taylor Entrialgo who will be sworn in as an interim KCFD2 Commissioner at a special meeting this Wednesday, March 29, 2023.
- COVID Update – There are no firefighters currently in quarantine.

Unfinished Business.

- None


New Business.


- None

Good of the Order.

As there was no further business, Commissioner Hiatt moved to adjourn. Commissioner Barrera seconded. Motion carried (3-0). The meeting adjourned at 5:20 p.m.

Respectfully submitted,


Christina Parker (May 26, 2023 07:04 PDT)
Secretary of the Board


Liz Giba (May 27, 2023 18:40 PDT)
Chairman, Commissioner


Commissioner


Dominic Barrera (May 29, 2023 16:40 PDT)
Commissioner