

NORTH HIGHLINE FIRE DISTRICT COMMISSIONERS MEETING



August 21, 2017

The regular North Highline Fire District Fire Commissioners' Meeting for August was called to order at 7:00 PM by Commissioner Liz Giba with Commissioner Julie Hiatt in attendance. Commissioner Dominic Barrera was present by telephone. Also in attendance were Ken DeMan, Mike Marrs, Bob Price, Pat Price, Charlotte Ryan, and Brian Snure.

Chief Marrs led the Pledge of Allegiance.

Julie Hiatt moved to accept the meeting agenda as presented. Dominic Barrera seconded. Motion carried (3-0).

Meeting Minutes

Julie Hiatt moved to accept the minutes of the July 17, 2017 regular meeting and the August 3, 2017 special meeting as presented. Dominic Barrera seconded. Motion carried (3-0).

Accounts Payable

Julie Hiatt moved to approve the August accounts payable vouchers as follows:

- 1708101 to 1708140 in the amount of \$36,260.49 (mid-month)
- 1708201 to 1708214 in the amount of \$62,941.43 (month-end)
- 1708301 to 1708336 in the amount of \$233,795.50 (August payroll)

Dominic Barrera seconded. Motion carried (3-0).

Correspondence

We received a registration packet for the 2017 Washington Fire Commissioners Conference in Spokane for October 26 – 28. Commissioner Hiatt reported that because this is the King County Fire Commissioners' Association's (KCFCA) 50th anniversary, the Association is encouraging all county commissioners to attend this year's conference. Commissioners Barrera and Giba said they are both interesting in attending and will check their schedules.

Commissioners' Report

Commissioner Barrera reported that he attended a Legislative Committee meeting. The State legislative session ended with an operating budget, but no capital budget. That means there are no funds allocated for the Fire Training Center in North Bend. Finding a long-term funding solution is a high priority for the next legislative session.

Commissioner Hiatt reported on the following topics:

- As stated earlier, it is the KCFCA's 50th anniversary this year, and the Association is working to get 50th anniversary celebration shirts for the conference in Spokane.
- The last general meeting of the KCFCA was a brainstorming session. Some ideas that came out of that meeting were to hold monthly meetings in a central location instead of rotating between the fire districts, and to move the meeting from the 3rd Wednesday to the 2nd Wednesday of each month. They would also like to enable members who cannot attend to log onto the website and Skype the meeting.
- This year's annual Awards Banquet will be held on the first Saturday in December at the Eagles Club. She is thinking that the theme will again be "Casino Night," because it was a success a couple of years ago.
- She is also working on a Fall Newsletter with a target to be published in October. The plan is to have a draft ready to present to the Board at the next regular meeting in September.

Commissioner Giba reported on two items:

- Because the majority of homes in the Duwamish area are on septic systems, the City of Seattle may not put the annexation of that area on the ballot until they connect to the sewer.
- The marijuana growing and processing operation (see minutes of 5/15/2017) has been given the green light from King County's Department of Environmental Permitting and Review (DEPR). However, the grow operation will be on the lower floor and the processing will be on the upper floor. She said that the owner still doesn't have his growing permit for that location. Chief Marrs said he will check the plans and follow up.

IAFF Local #1461

None.

Financial Reports

The Board received copies of the July 2017 Treasurers and Cash Flow Reports. Chief MARRS said they show nothing to call attention to. Copies of the financial reports are on file with the minutes.

Chief's Report

Chief MARRS reported on the following:

- National Night Out was held August 1st, and the crews were able to make appearances at all the block parties on our list.
- A North Highline firefighter went on a strike team to help fight the Eastern Washington wildfires. There was no overtime involved, as he went on his days off; but we will be reimbursed by the State for his time. Chief MARRS then described the State Mobilization process.

Attorney's Report

None.

Unfinished Business

Chief MARRS reported that we are still waiting to hear back from the Union whether they accept the contract as presented by the mediator (see minutes of 7/17/2017).

We have offered the vacant office position to Shauna Sheppard, who has accepted and will begin on September 1, 2017. Chief MARRS presented the Board with her employment contract for approval. Julie Hiatt moved to approve the employment contract with Shauna Sheppard as presented. Dominic Barrera seconded. Motion carried (3-0). Chairman Giba signed the document. A copy of the contract is on file with the minutes.

New Business

Chief Marrs then presented the 2018 consultant contract with Interface Systems Management (Neil Blindheim) for approval. The contract is for \$8,000 plus the cost postage and printing. A discussion was held regarding other options; however Chief Marrs stated that he only knows of three: 1) prepare the database and letters in house, 2) contract with the Puget Sound RFA, or 3) remain with Neil Blindheim. After further discussion, Julie Hiatt moved to authorize Chief Marrs to sign the contract with Interface Systems Management as presented. Dominic Barrera seconded. Commissioner Giba instructed the Secretary to place this topic on either the January or February 2018 agenda for further review. Motion carried (3-0). A copy of the contract is on file with the minutes.

Good of the Order

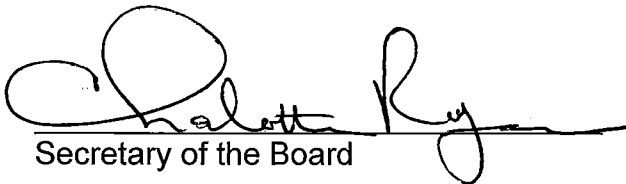
Chief Marrs read a letter from Chief Hicks (King County Fire District 20) thanking our crew for assisting on a 3-alarm fire on July 11, 2017. A copy of the letter is on file with the minutes.

Executive Session

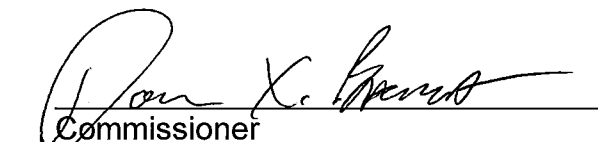
None.


As there was no further business, Julie Hiatt moved to adjourn. Dominic Barrera seconded. Motion carried, and the meeting adjourned at 7:35 PM.

Respectfully submitted,


Secretary of the Board


Chairman, Commissioner


Commissioner


Commissioner