

NORTH HIGHLINE FIRE DISTRICT COMMISSIONERS MEETING



May 15, 2017

The regular North Highline Fire District Fire Commissioners' Meeting for May was called to order at 7:00 PM by Commissioner Liz Giba with Commissioners Dominic Barrera and Julie Hiatt present. Also in attendance were Eric Boutwell, Eric Cunningham, Ed Marrs, Mike Marrs, Wayne Metz, Charlotte Ryan, and Brian Snure.

Commissioner Giba led the Pledge of Allegiance.

Julie Hiatt moved to accept the meeting agenda as presented. Dominic Barrera seconded. Motion carried (3-0).

Meeting Minutes

Julie Hiatt moved to accept the minutes of the April 17, 2017 regular meeting as presented. Dominic Barrera seconded. Motion carried (3-0).

Accounts Payable

Julie Hiatt moved to approve the April accounts payable vouchers as follows:

- 1705101 to 1705136 in the amount of \$69,742.17 (mid-month)
- 1705201 to 1705217 in the amount of \$60,246.61 (month-end)
- 1705301 to 1705336 in the amount of \$305,667.93 (May payroll)
- 1705401 to 1705414 in the amount of \$3,642.80 (Volunteer reimbursement)

Dominic Barrera seconded. Motion carried (3-0).

Correspondence

Chief Marrs reported that we received a public records request last Friday from the Union asking for North Highline Fire District's jurisdiction charter and a description of our taxing and financial authority. Our attorney has drafted a response, which we will forward to the Union.

Public Comment

None.

IAFF Local #1461

None.

Commissioners' Report

Commissioner Hiatt reported the following:

- She will be on vacation until July 7 and will not be able to attend June's regular meeting. Dominic Barrera moved to excuse Commissioner Hiatt from the next regular meeting. Liz Giba seconded. Motion carried (3-0).
- The next KCFCA general meeting is this coming Wednesday (May 17) at Fire District 20. There will be a presentation on AFFF firefighting foam (perflorinated chemicals).
- KCFCA hosted a Saturday Seminar on April 29 at Station 29. While the topic was excellent (fire benefit charge), the attendance was not as good as hoped. There was a \$65 registration fee to attend, and Commissioner Hiatt expressed her concern that she didn't get pre-approval from the Board before attending. The other commissioners said they were not concerned about the \$65 charge.

Commissioner Giba reported the following:

- Governor Inslee signed SHB 1467 into law on May 5.
- A marijuana production and processing facility is in the permitting process and would be located in the basement of a commercial building on the 9800 block of 16th Ave SW. She provided the Board with a number of documents pertaining to the proposed project. Copies of the documents are on file with the minutes.

A discussion was held regarding the types and amount of chemicals that would be stored, the occupancy class of the other businesses, whether the building is sprinklered, the permitting process, and the County's responsibility to ensure safety for all occupants and patrons.

Financial Reports

Chief Marrs stated that there is nothing out of the ordinary in the April 2017 Treasurers and Cash Flow Reports. Copies of the financial reports are on file with the minutes.

Chief's Report

Chief Marrs said he had nothing to report other than Union negotiations, which will be discussed in Executive Session.

Attorney's Report

None.

Unfinished Business

The Chief thanked both Commissioners Giba and Hiatt for drafting job descriptions for the vacant office position, and he said we will use one as the job announcement and the other for the job description. The position will be advertised on the District website, as well as with the Association of Washington Cities, WFCAs, and the Washington Fire Chiefs.

New Business

The Board was presented with the results of the 2017 Captain's Promotional Test (valid October 1, 2017 through September 30, 2019):

<u>Ranking</u>	<u>Name</u>
1.	Mativa Lemanu
2.	Jamie Cissell
3.	Tony Rosenthal
4.	Chris Johnson
5.	Colby Cruz
6.	Charlie Dow
7.	Eric Cunningham
8.	Vinh Pahm

Julie Hiatt moved to approve the 2017 Promotional List as presented. Dominic Barrera seconded. Motion carried (3-0).

The Board reviewed Resolution No. 484, which authorizes closing fund #100118517. The Secretary explained that the fund contained residual money from the 2000 general obligation bond, which we used to help purchase the 2017 pickup truck. This left no money remaining, and the Resolution was written by our bond attorney to close the fund. Julie Hiatt moved to adopt Resolution No. 484 to close fund 100118517 as written. Dominic Barrera seconded. Motion carried (3-0).

The Secretary then presented an invoice to submit two additional charges for a volunteer firefighter who had an exposure incident while on duty in December. Julie Hiatt moved to submit the invoice to the Board of Volunteer Firefighters for reimbursement for expenses related to an on-the-job exposure. Dominic Barrera seconded. Motion carried (3-0).

Good of the Order

None.

Executive Session

A 30-minute executive session was called at 7:58 PM to discuss labor negotiations per RCW 42.30.140(4)(b). The session was extended an additional 30 minutes at 8:30 PM.

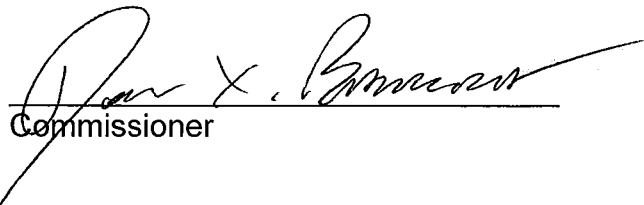
The meeting reconvened at 9:00 PM.

As there was no further business, Julie Hiatt moved to adjourn. Dominic Barrera seconded. Motion carried, and the meeting adjourned at 9:00 PM.

Respectfully submitted,


Secretary of the Board


Chairman, Commissioner


Commissioner

Commissioner