

# NORTH HIGHLINE FIRE DISTRICT COMMISSIONERS MEETING



**March 19, 2018**

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The regular North Highline Fire District Fire Commissioners' Meeting for February was called to order at 7:00 PM by Commissioner Liz Giba with Commissioners Julie Hiatt and Dominic Barrera in attendance.

Also in attendance were:

Eric Boutwell  
Eric Cunningham  
David Dilley  
Mike Marrs  
Ray Pettigrew  
Bob Price  
Pat Price  
Shauna Sheppard  
Brian Snure

Chief Marrs led the Pledge of Allegiance.

Julie Hiatt moved to accept the meeting agenda as presented. Dominic Barrera seconded. Motion carried (3-0).

- Meeting Minutes

Julie Hiatt moved to accept the minutes as presented of the February 13, 2018 regular meeting and the March 6, 2018 special meeting. Dominic Barrera seconded. Motion carried (3-0).

- 2018 Fire Benefit Charge Appeals – After discussion, Julie Hiatt moved to adjust the fire benefit charge for the appeals numbered 2, 3, and 5 on the list of 2018 Fire Benefit Charge Appeals. Dominic Barrera seconded. Motion carried (3-0). Julie Hiatt moved to deny items 1, 4, 6, and 7 on the on the list of 2018 Fire

Benefit Charge Appeals. Dominic Barrera seconded. Motion carried (3-0). A copy of the list of 2018 Fire Benefit Charge Appeals is on file with the minutes.

- Accounts Payable

Julie Hiatt moved to approve the March, 2018 accounts payable vouchers as follows:

- 183101 to 183130 in the amount of \$32,364.98 (March mid-month)
- 184101 to 184140 in the amount of \$296,752.66 (March month end vouchers)
- 185101 to 185131 in the amount of \$210,438.56 (March payroll – ACH)
- 186101 to 186106 in the amount of \$51,692.79 (March payroll)

Dominic Barrera seconded. Motion carried (3-0).

- Correspondence

- Public Comment

- None

Commissioners' Report

- Commissioner Hiatt reported on the following topic:

- The newsletter has a target release date of April, 2018. Highlights will include NHFD's 2017 Volunteer Fire Fighter of the Year, Seth Richmond, as well as an article featuring the Puget Sound Skill Center.

- IAFF Local #1461

- None

- Financial Reports

The Board received copies of the February, 2018 Treasurer's and Cash Flow Reports. Chief Marrs confirmed that expenses were at anticipated budgetary levels for 2018. Copies of the reports are on file with the minutes.

- Chief's Report

Chief Marrs reported on the following:

- King County Sheriff Investigator's Fire District Report update.
- Update on meeting with City of Seattle and Kenny Pittman - Chief Mike Marrs sent a map of District 2's contract area with NHFD to Kenny Pittman. No other communications have occurred.
- The CBA Contract will be reviewed at mediation on May 23, 2018.

- The Union has requested a meeting to discuss restoring two positions, Day Captain-Training Officer and Day Captain-Inspector, and funding mechanisms to pay for them. Fire Marshall Ray Pettigrew is working to get the inspection data from the King County Fire Marshall's office. He is also reviewing the permitted occupancies in North Highline Fire District and evaluating the fees associated with them. Currently, King County's fees are not based on use, but on the inspector's time and materials so funding the two positions could require a new fee schedule.
- Update on 2018 EMS Funding – Chief Mike Marrs reported that the BLS subcommittee has received good data feedback from the Community Medical Technician pilot program in Auburn and Federal Way. Funds from this program will be distributed across several jurisdictions. King County Medic One and Public Health of Seattle & King County are working to align program standards to reflect the Mobile Integration Health (MIH) program.
- Fire Inspector George Stoess has gathered information for the Washington Survey and Rating Bureau for both District 2 and North Highline Fire District. We should receive our updated rating within 30 days.
- Another retreat session to discuss planning for North Highline Fire District has been scheduled for April 10, 2018 from 10:00 am – 1:00 pm at Global Fulfillment (4 South Idaho Street, Seattle, WA 98134-1119).
- Attorney's Report
- Legislature passed HB1298 regarding criminal background checks. The legislation does not apply to fire fighters but does apply to administrative staff. Under the legislation, questions regarding criminal history can only be made after a determination that the employee is otherwise qualified for the job.

#### Unfinished Business

#### New Business


- Letter to Neighboring Jurisdictions – a draft letter was reviewed and discussed. Julie Hiatt moved to finalize the letters and send them to neighboring jurisdictions. Dominic Barrera seconded. Motion carried (3-0)
- Air 18 Cascade System Surplus Item – A list with an item that is obsolete, damaged, or no longer serviceable was presented. Julie Hiatt moved to give Chief Marrs authority to dispose of the item on the list as he sees fit. Dominic Barrera seconded. Motion carried (3-0). The list is on file with the minutes.
- Fire Commissioners' Association Annual Report was presented for review.
- Good of the Order


There were 17 participants in the Stair Climb on March 11, 2018 and Jake Anderson finished with the best time from NHPD and District 2

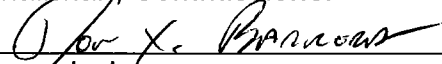
▪ Executive Session

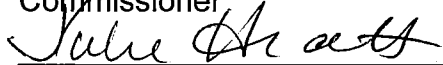
A 20-minute executive session was called at 7:45PM to discuss labor negotiations per RCW 42.30.140(4) (b). As there was no further business, Julie Hiatt moved to adjourn. Dominic Barrera seconded. Motion carried, and the meeting adjourned at 8:05 PM.

Respectfully submitted,

  
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Secretary of the Board

  
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Chairman, Commissioner

  
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Commissioner

  
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Commissioner