

NORTH HIGHLINE FIRE DISTRICT COMMISSIONERS MEETING



December 28, 2020

Due to the COVID-19 pandemic, the regular North Highline Fire District Fire Commissioners' Meeting for December was called to order via GoToMeeting (virtual online meeting) at 6:00 PM by Commissioner Liz Giba with Commissioner Julie Hiatt and Commissioner Dominic Barrera participating. Also attending via GoToMeeting were Chief Mike Marrs and Shauna Sheppard.

Chief Marrs led the Pledge of Allegiance.

Commissioner Hiatt moved to accept the meeting agenda as presented. Commissioner Barrera seconded. Motion carried (3-0).

Meeting Minutes

Commissioner Hiatt moved to accept the minutes of the November 23, 2020 regular meeting as presented; Commissioner Barrera seconded. Motion carried (3-0).

Accounts Payable

Commissioner Hiatt moved to approve the December, 2020 accounts payable vouchers as follows:

- 20120101 to 2012110 in the amount of \$262,313.02 - (December month-end vouchers)
- 20120201 to 20120202 in the amount of \$9.99 – Quarterly L & I
- 20120301 to 20120302 in the amount of \$1,099.44 (4TH Quarter payroll and taxes)
Commissioner Barrera seconded. Motion carried (3-0).

Correspondence

- None

Public Comment

- None

Commissioners' Report

Commissioner Hiatt will submit the receipts for the Fire Benefit Charge Flyer postage.

Commissioner Giba forwarded a link to an article from White Center Now Blog to Shauna about King County Planner David Goodman's request for community input into the community needs list, which will be used for the 20-year North Highline Subarea Plan. The deadline for submissions is December 31, 2020. Shauna forwarded the link to Commissioners Barrera and Hiatt.

Local #1461

- None

Financial Reports

The Board received copies of the November 2020 Treasurer's and Cash Flow Reports. Chief Marrs is pleased with where NHPD is finishing the 2020 year financially.

Chief's Report

Chief Marrs reported on the following:

- COVID-19 Update – (1) COVID-19 vaccinations have been at the forefront of the district's efforts. Approximately ½ of our firefighters have received the first of the two-shot series. The vaccines are widely supported within our department and the fire service in general. The goal was to vaccinate 2,000,000 people nationwide by the end of 2020. (2) We have one firefighter in quarantine. He was exposed while performing CPR on a COVID-19 positive patient. (3) The number of positive cases continues to be high in South King County. Hospital capacity is down. The target percentage for hospital bed use is 80% of capacity; it is currently at 82% and ventilators are in high demand.
- CBA Negotiation Update – Negotiations will not be complete by the end of the year. The process continues to be positive; it is just going to take a bit longer.
- Hiring Update – By using the National testing Network, we cast a much wider net in a broader range of candidates. As a result, we hired six people for the February 2021 Firefighters' Academy, including two females.
- Christmas Outreach Update – This year's event was a success despite Covid-19. Because of the pandemic, we had to make some changes. We did not accept food donations, reduced the number of families from 50, and utilized only the duty crew and office staff to distribute the packages and gift cards. Using only cash contributions and TriMed's generous donation of toys originally intended for Kids' Day, we were able to supply food and toys to 25 families.
- Update on the 2019 Audit – The 2019 Audit is complete. The exit interview will take place at our regular meeting on January 25, 2021.

Attorney's Report

- None

Unfinished Business

- Hawthorne & Company Certified Public Accountants – It makes sense to move to quarterly reporting. We will get an updated engagement letter for 2021 to reflect this change. We can revisit what is reviewed. The most important goals each quarter will be based on the Board of Commissioners’ sampling input.
- Resolution 510 – Resolution 510 was updated and filed to reflect King County’s final levy worksheet numbers. Commissioner Hiatt moved to accept the filed Resolution 510 with the updated, final levy worksheet numbers from King County as presented. Commissioner Barrera seconded. Motion carried (3-0).

New Business

- None

Good of the Order

As there was no further business, Commissioner Hiatt moved to adjourn. Commissioner Barrera seconded. Motion carried (3-0), and the meeting adjourned at 6:26 PM.

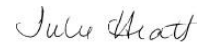
Respectfully submitted,



Secretary of the Board



Chairman, Commissioner



Commissioner



Commissioner