

NORTH HIGHLINE FIRE DISTRICT COMMISSIONERS MEETING



October 22, 2018

The regular North Highline Fire District Fire Commissioners' Meeting for October was called to order at 6:00 PM by Commissioner Liz Giba with Commissioners Julie Hiatt and Dominic Barrera in attendance.

Also in attendance were:

Heather Bond	Vinh Pham
Aubrey Cissell	Ray Pettigrew
Kaitlyn Cissell	Bob Price
Joy Clark	Calen Regnier
Kaily Davies	Seth Richmond
Ray Desmarais	Tony Rosenthal
David Dilley	Curtis Schmieder
Charley Dow	Janet Schmieder
Roberta Fallon	Shauna Sheppard
David Jason	Brian Snure
Chris Johnson	Jared Storer
Kelsy Johnson	Scott Thorsteinson
Olivia Johnson	Kara VanLuchene
K. Russell Kay	Vance VanLuchene
Teresa Kay	Larry Winkler
Jan Leatham	Joe Walker
Matt Lemanu	Kurt Zimmerman
Mike Marrs	Sue Zimmerman
Larry McCleary	

Chief Marrs led the Pledge of Allegiance.

Julie Hiatt moved to accept the meeting agenda as presented. Dominic Barrera seconded. Motion carried (3-0).

White Center Eagles presented a check for \$1,778.02 and thanked the North Highline Fire District for their continued support and service.

Promotion / Oath

Julie Hiatt moved to promote Fire Fighter Jamie Cissell to the position of Captain effective November 1, 2018. Dominic Barrera seconded. Motion carried (3-0).

Assistant Chief David Dilley presented Fire Fighter Cissell for promotion to the rank of Captain. Chief Mike Marrs administered the oath. Battalion Chief Roger Anderson presented Captain Cissell with his helmet. Kaitlyn Cissell, Captain Cissell's wife, conferred his captain's pin.

Meeting Recess

The meeting was recessed for 10 minutes at 7:10 PM; it was reconvened at 7:20 PM.

Meeting Minutes

Julie Hiatt moved to approve the September 17th regular meeting minutes and special meeting minutes from September 20th and October 17th, 2018. Dominic Barrera seconded. Motion carried (3-0).

Accounts Payable

Julie Hiatt moved to approve the October, 2018 accounts payable vouchers as follows:

- 1811001 to 1811027 in the amount of \$262,513.07 (October mid-month)
- 1812001 to 1812032 in the amount of \$104,348.63 (October month-end)
- 18091001 to 18091029 in the amount of \$272,733.34 (October payroll - ACH)
- 18201001 to 18201010 in the amount of \$53,165.34 (October payroll)

Dominic Barrera seconded. Motion carried (3-0).

Correspondence

None

Public Comment

None

Commissioners' Reports

Commissioner Hiatt reported that she is not running for re-election as secretary of the King County Fire Commissioners Association. She expects Anita Sandel from King

County 10 to run for the secretary position. The election will be held on the 2nd Wednesday of November. The board is discouraged by the low attendance and there has been some discussion about the value of the meetings.

Commissioner Barrera announced that Plant Amnesty's next pruning class will be held at Station #18 on Wednesday, October 24th, from 7:00 PM – 9:00 PM. He also thanked Tony Rosenthal for his technical assistance.

Commissioner Giba received a response from King County's Department of Permitting and Environmental Review regarding Vintage Housing's development at Top Hat. After reviewing it, she will provide a more comprehensive report at a future meeting.

IAFF Local #1461

None

Financial Reports

Chief Marrs reported that overtime usage should be reduced as a Firefighter, who has been on disability, is returning to work. and another, whose sick leave is about to run out, will be retiring.

Chief's Report

Chief Marrs and Assistant Chief Pettigrew reported on the following:

King County Sheriff's Fire District Report – Per Assistant Chief Pettigrew, an arrest was made in the case of a dumpster fire at the Forest View Apartments (122nd/123rd on the west side of Ambaum) that resulted in one injury. The perpetrator was located through video.

Roxbury Auto Parts – Assistant Chief Pettigrew also reported that Shauna Shepperd received a call from a community member who was concerned about the state of the building. She referred the matter to him and, upon review, he found the integrity of the building to be a concern. He contacted King County, an Inspector visited the building, and red tagged it because its significant deterioration made it unsafe.

New hire process update – Chief Marrs reported that we are currently at 144 applicants for our 2-year hiring cycle. We advertised in the Washington Daily Dispatch and attended the Renton hiring fair in October. The written test is on Saturday, October 27, 2018 at Mount Rainier High School. We have the rule of 3 for the interview process and take forward to the board of commissioners those top 3 ranked candidates. The final application and testing process will be complete by January 1, 2019. Commissioner Hiatt suggested increasing the stack rank from 20 to 30 due to the high potential turn over and aging workforce.

Meeting with Local # 1461 - Chief Marrs reported on a very positive meeting and discussion with Bob Lawson and Jason Gay about the potential contract and hiring issues. During contract negotiations, we agreed to revisit the retirement incentive program once District 2 resolved their contract. The retirement incentive program allows older firefighters to retire by paying a portion of their post-retirement medical premiums until they are eligible for Medicare. Retirees would receive payments to a VEBA account to assist with medical premiums until Medicare coverage begins. This program would allow NHFD to plan for retirement replacements, ensure that new candidates can get into the academy, and plan for a seamless transition.

Attorney's Report

Snure Seminars will be held at the WFCA in Yakima and invited Commissioner Hiatt to attend. Public records report has noted that date of birth is private and cannot be disclosed.

Unfinished Business

Review of the Public Records Policy – The policy is being reviewed.

Motion to present Fire District #2 board members with a draft of the operational contract and cover letters. Commissioner Hiatt moved to present the draft contract as discussed at the last special planning meeting to Fire District #2 Commissioners at their regular meeting on Tuesday, October 23rd. Dominic Barrera seconded. Motion carried (3-0).

New Business

A special meeting for November 12th for Fire Benefit Charge Review and 2019 budget at 2:00 PM.

Coronado Springs – Commissioner Giba shared her concerns about this property and King County's management of its fire benefit charge and tax status. She has been trying to get information from the King County Assessor's Office for months with no success. She was told in June that the accounting staff would research the matter and advise. Later in the summer, she had some communications with John Wilson, the assessor, but still has not received any information. Shauna Sheppard has also tried to secure information from another county official without any success, to date. Neil Blindheim has confirmed that King County was apprised of what Coronado Springs owed for their fire benefit charge. Commissioner Giba wants to understand what has occurred and why. To that end, Commissioner Giba asked the board to ask Brian Snure draft a letter to John Wilson.


Commissioner Hiatt moved that Brian Snure draft a letter to John Wilson regarding Coronado Springs. Dominic Barrera seconded. Motion carried (3-0).

Good of the Order

None

As there was no further business, Julie Hiatt moved to adjourn Dominic Barrera seconded. Motion carried, and the meeting was adjourned at 8:17 PM.

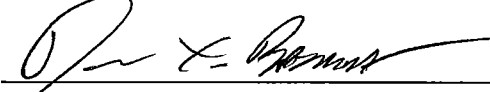
Respectfully submitted,



Secretary of the Board



Chairman, Commissioner



Commissioner

Commissioner