

# NORTH HIGHLINE FIRE DISTRICT COMMISSIONERS MEETING



## MINUTES OF THE SEPTEMBER 26, 2022 REGULAR MEETING

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A meeting of the Board of Commissioners of North Highline Fire District 11 was held remotely on September 26, 2022 commencing at 5:00 p.m., pursuant to proper notice. District officials in attendance, pursuant to virtual meeting software GoToMeeting were Commissioners Giba, Hiatt and Barrera. Also attending virtually were: Chief Mike Marrs, Assistant Chief Wayne Metz, Assistant Chief Ray Desmarais, and District Secretary Christina Parker.

**Call to Order.** The meeting was called to order at 5:07 p.m. by Commissioner Giba.

**Flag Salute.** Chief Marrs led the Pledge of Allegiance.

### **Agenda Approval.**

Commissioner Hiatt moved to accept the updated meeting agenda as presented. Commissioner Barrera seconded. Motion carried (3-0).

### **Meeting Minutes.**

Commissioner Hiatt moved to accept the minutes of the August 22, 2022 regular meeting as presented. Commissioner Barrera seconded. Motion carried (3-0).

### **Accounts Payable.**

Commissioner Hiatt moved to approve the September, 2022 accounts payable vouchers as follows:

220901001 to 220901010 in the amount of \$374,375.19  
(September month-end vouchers)

Commissioner Barrera seconded. Motion carried (3-0)

## **Correspondence.**

- None

## **Public Comment.**

- None

## **Commissioners' Report.**

- Commissioner Barrera will be attending the Eagles dinner on Friday, September 30<sup>th</sup> and will give the guest welcoming speech.
- Commissioner Giba provided info regarding the next NHUAC meeting on October 6<sup>th</sup> that will host a candidate's forum for the seat being vacated by Eileen Cody. The meeting will be held on October 6<sup>th</sup>, at 7pm via Zoom.

## **IAFF Local #1461.**

- None

## **Financial Reports.**

The Board received copies of the **July 2022** Financial Reports to include the Treasure's and Cash Flow Reports, as noted in the July meeting.

The Board also received copies of the **August 2022** Financial Reports to include the Treasure's and Cash Flow Reports.

Chief Marrs commented that the 2023 Preliminary Tax worksheet was received and further noted that the District's finances are looking good.

## **Chief's Report.**

Chief Marrs reported on the following:

- Station Remodel Update - The Hazmat Inspection found asbestos at Station 19 and we are currently waiting for the Hazmat Inspection results for Station 18.
- BIAS Springbrook Financial Software – The District contacted Springbrook Software regarding the cost for their Cloud-based service platform. However, it is cost prohibitive, so we are going to continue using the current version until it is no longer supported. Commissioner Hiatt inquired about the process for the financial backup. The backup is a routine manual process that creates the backed-up file on the server.

- FBC Update – Chief Marrs thanked everyone for joining the call with the King County Assessor’s Office, last Thursday, September 22, 2022. He believes the King County Housing Authority should be continuously monitored for new subsidized or tax-exempt parcels. Commissioner Giba echoed the appreciation as well as for all the work on compiling the data. Commissioner Giba has a listing of approximately 1,300 subsidized housing units in North Highline that she will share with Chief Marrs.
- COVID Update – The District has halted the requirement of daily COVID testing for on-duty Firefighters as the state stopped distributing free antigen tests. During today’s call with the Medical Director, it was noted that hospital capacity is still a challenge. Although, it is not all COVID related as hospitals are also facing a shortage of medical workers. The overall impact is manageable. However, Chief Marrs noted delays at hospitals as they are experiencing lengthy wait times while they work through these challenges.

**Unfinished Business.**

- None


**New Business.**


- None


**Good of the Order.**


As there was no further business, Commissioner Hiatt moved to adjourn. Commissioner Barrera seconded. Motion carried (3-0). The meeting adjourned at 5:22 p.m.

Respectfully submitted,

  
[Christina Parker \(Oct 25, 2022 10:42 PDT\)](#)  
 Secretary of the Board

  
[Liz Giba \(Oct 26, 2022 10:47 PDT\)](#)  
 Chairman, Commissioner

  
[Julie Hiatt \(Oct 25, 2022 11:44 PDT\)](#)  
 Commissioner

  
[Dominic Barrera \(Oct 25, 2022 14:37 PDT\)](#)  
 Commissioner