

# NORTH HIGHLINE FIRE DISTRICT COMMISSIONERS MEETING



## September 17, 2018

The regular North Highline Fire District Fire Commissioners' Meeting for September was called to order at 6:00 PM by Commissioner Liz Giba with Commissioners Julie Hiatt and Dominic Barrera in attendance.

Also in attendance were:

David Dilley  
David Jason  
Mike Marrs  
Ray Pettigrew  
Bob Price

Pat Price  
Calen Regnier  
Tony Rosenthal  
Shauna Sheppard  
Brian Snure

Chief Marrs led the Pledge of Allegiance.

Julie Hiatt moved to accept the meeting agenda as presented. Dominic Barrera seconded. Motion carried (3-0).

### Meeting Minutes

Julie Hiatt moved to approve the August 20<sup>th</sup> regular meeting minutes and August 23rd, 2018 special meeting minutes. Dominic Barrera seconded. Motion carried (3-0).

### Accounts Payable

Julie Hiatt moved to approve the September, 2018 accounts payable vouchers as follows:

- 180901001 to 180901022 in the amount of \$49,543.88 (September mid-month)
- 180902001 to 180902028 in the amount of \$76,504.48 (September month-end)
- 180903001 to 180903029 in the amount of \$223,338.96 (September payroll - ACH)
- 180904001 to 180904008 in the amount of \$96,785.24 (September payroll)

Dominic Barrera seconded. Motion carried (3-0).

Correspondence

Chief Marrs discussed an e-mailed letter from King County Executive Dow Constantine pertaining to the Supreme Court's Janus decision and public record requests. Executive Constantine advised of a county policy on personnel/public records and encouraged NHFD to consider adopting it. Under the county's policy, the employee and union are notified and given time to take legal action to block release of personal information on an employee. Brian Snure mentioned that it is unclear how the release of public records is related to the Janus decision. Employee notification is a general practice when personal information is requested from a personnel file. There is a legal requirement to disclose certain information, but not all information must be disclosed. Commissioner Barrera responded that he is aware of concerns about the Freedom Foundation using personal employee information, including home addresses, as a union busting tactic. Commissioner Giba stated she thinks NHFD should do all it can to protect employee privacy while complying with the law to disclose public records. The commissioners agreed that NHFD's current policy regarding release of employee information in response to public record requests may need to be amended. The Board will review this issue and the statutory and regulatory citations in Executive Constantine's email at the next meeting. A copy of Executive Constantine's e-mail is on file with the meeting minutes.

Public Comment

None

Commissioners' Reports

Commissioner Hiatt reported that elections will be held at the WFCA's October Meeting. Since they will not be attending, Commissioners Barrera and Giba gave Commissioner Hiatt their proxies to vote. Copies of the proxies are on file with the meeting minutes.

Commissioner Barrera announced that Plant Amnesty is bringing pruning classes to the local area. The classes will be held at Station #18 on September 19<sup>th</sup>, October 24<sup>th</sup>, and November 14<sup>th</sup> from 7:00 PM – 9:00 PM.

IAFF Local #1461

None

Financial Reports

Chief Marrs reported that a Firefighter, who has been on disability, is returning to work. Another, whose sick leave will run out, will be retiring. Overtime usage should be reduced.

Chief's Report

Chief Marrs reported on the following:

- Fuel Tank Update – Thanks to Dan Crossen, the diesel tank was repaired and we do not have to purchase a new one. We will update some wiring to bring it to code as well.
- Roof Projects Update – Station #18 is on schedule to be repaired, starting in the next 4 weeks. Station #19 has had general repair so replacing it can be postponed until next year. The Mechanic's Garage building roof repair has started, is on track and below budget. The propane tank and roof mounted generator need to be evaluated and possibly moved for safety.
- New Hire - Joshua Lee completed his 1<sup>st</sup> official week at the academy last week.
- New Fire Trucks – Assistant Chief Dave Dilley and Captains Steve Ott and Scott Thorsteinson made a pre-manufacturing tour in Appleton, Wisconsin to review the final engine specifications. It was a very successful trip. Assistant Chief Dilley noted that the engines will have many safety features and potential cost savings may result.

#### Attorney's Report

None

#### Unfinished Business

Chief Marrs reported on the King County Interlocal Agreement for Automatic Aid. The concept of seamless automatic mutual aid between jurisdictions has been evolving in Zone 3 for approximately 6 years. As a result, service to the community is the best to date. Chiefs Scoggins (Seattle) and Clark (Eastside) have been working on expanding this concept countywide. Before signing the agreement, the Board wanted to have a better understanding on how Seattle's needs in the Arbor Heights area are likely to affect demand on NHFD. Michelle Plorde from King County EMS provided Chief Marrs with response time data to help evaluate potential impacts on NHFD. Based on his review of the data, Chief Marrs does not think the agreement represents a big risk to NHFD. Commissioner Hiatt noted the goal of getting all signatures on the agreement by the end of the year so work can begin on logistical and strategical challenges. For instance, Valley Com, Norcom and Seattle dispatch have hardware and software challenges to work out. Currently, 15 out of 31 districts have signed the interlocal agreement. Julie Hiatt moved to authorize Chief Marrs to sign the King County Interlocal Agreement for Automatic Aid. Dominic Barrera seconded. Motion carried (3-0). A copy of the signed Agreement is on file with the meeting minutes.

#### New Business

- Special Commissioners' Meeting will be held on Thursday, September 20, 2018, from 1:00 PM-4:00 PM at Global Fulfillment, 4 South Idaho Street, Seattle, WA 98134-1119

- Firefighter David Jason submitted a letter to the Board requesting funding to pursue his BS in Fire Administration. Chief Marrs strongly recommended that the Board support his request to continue his education. Commissioner Giba asked how the coursework would be completed and Firefighter Jason replied that it was all online. He will ease into the course load in order to align it with his work schedule and coursework requirements. Julie Hiatt moved to allocate the funds to support Firefighter David Jason in his pursuit of a BS in Fire Administration. Dominic Barrera seconded. Motion carried (3-0). A copy of the letter is on file with the meeting minutes.
- Surplus Items:
  - 1). Carnes Model #C-MOD-101600492 – Red Captain’s Helmet Expires 01/26/2019.
  - 2). Captain Badge – North Highline Fire District #11 – Julie Hiatt moved to surplus the items that are obsolete or no longer serviceable. Dominic Barrera seconded. Motion carried (3-0).

Good of the Order

None


Executive Session

A 30-minute executive session was called at 6:42 pm to review the performance of a public employee per RCW 42.30.110(1) (g). The session was extended 40 minutes at 7:12 PM, then extended an additional 15 minutes at 7:52 PM.

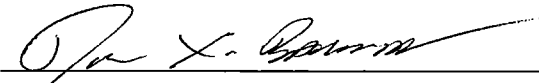
The regular meeting resumed at 8:07 PM Julie Hiatt moved to authorize Chief Mike Marrs to negotiate and execute an additional year to the Personal Service Contract with Shauna Sheppard. Dominic Barrera seconded. Motion carried (3-0).

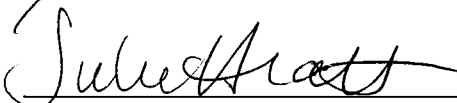
As there was no further business, Julie Hiatt moved to adjourn Dominic Barrera seconded. Motion carried, and the meeting was adjourned at 8:09 PM.

Respectfully submitted,

  
Secretary of the Board

  
Chairman, Commissioner

  
Commissioner

  
Commissioner