

NORTH HIGHLINE FIRE DISTRICT COMMISSIONERS MEETING



July 25, 2022

Due to the COVID-19 pandemic, the regular North Highline Fire District Fire Commissioners' Meeting for July was called to order via GoToMeeting (virtual online meeting) at 5:00 PM by Commissioner Liz Giba with Commissioner Julie Hiatt and Commissioner Dominic Barrera participating. Also attending via GoToMeeting were Chief Mike Marrs, Assistant Chief Wayne Metz, Assistant Chief Ray Desmarais, and Shauna Sheppard.

Chief Marrs led the Pledge of Allegiance.

Commissioner Hiatt moved to accept the updated meeting agenda as presented. Commissioner Barrera seconded. Motion carried (3-0).

Meeting Minutes

Commissioner Hiatt moved to accept the minutes of the June 27, 2022 regular meetings as presented. Commissioner Barrera seconded. Motion carried (3-0).

Accounts Payable

Commissioner Hiatt moved to approve the June accounts payable vouchers as follows:

22070101 to 22070109 in the amount of \$386,266.01 – (July month-end vouchers)

Commissioner Barrera seconded. Motion carried (3-0)

.Correspondence

King County Councilmember McDermott's response to Chief Marrs' June 20, 2022 letter to the Local Services and Land Use Committee about concerns in the proposed North Highline Subarea Plan (Proposed Ordinance 2022-0162) was discussed. Mr. McDermott's email stated our concerns are valid but as the proposed Subarea Plan does not include specific development proposals, he can't help us. Rather, our concerns should be addressed later -- through each development's permitting process. According to Commissioner Giba, the Subarea Plan only part of the picture. King County has divided its plans for North Highline between the Subarea Plan, the Anti-Displacement Plan, and rezoning efforts. Also, it now appears that King County does

not intend to require impact fees, which would affect NHFD as well and schools. **A copy of Councilmember McDermott's e-mail is on file with the meeting minutes.**

Public Comment

- None

Commissioners' Report

- Commissioner Hiatt shared that Larry Winkler of the Eagles sent an invitation to us with a request to share the good things the Eagles do for the district and our community with Eagle members from other chapters at an event on September 30th, 2022 at 9:00 AM. Neither Commissioner Hiatt nor Giba can attend. However, Commissioner Barrera may be able to participate. Chief Marrs forwarded the e-mail to Commissioner Barrera so he can reach out to Larry Winkler directly. Commissioner Giba mentioned that in addition to NHFD, the Eagles have supported Westside Baby and Jubilee Days.
- Commissioner Giba said the Local Services Committee of the King County Council will meet tomorrow, July 26th, 2022 at 9:30 AM. They are expected to send the proposed North Highline Subarea Plan to the entire council.

IAFF Local #1461

- None

Financial Reports

The Board received copies of the June 2022 Treasurer's and Cash Flow Reports. Our payments to District #2 pursuant to the Interlocal Agreement, are 47% of what was budgeted. We are tracking well.

Chief's Report

Chief Marrs reported on the following:

- National Night Out is August 2, 2022 and we'll be attending the block watches.
- Station 18 Remodel Update – Chief Marrs will meet with the architect tomorrow, July 26, 2022 about the design and finishes
- COVID Update – Two firefighters are out due to COVID. The newest strain, BA-5, is strong. Dr. Rae highly recommends boosters to keep COVID hospitalizations down. The death rate is below that of the Omicron and Delta strands.
- 4th of July Update – Assistant Chief Metz reported that he, Commissioner Hiatt, and Shauna Sheppard went out into the community and share information about the new fireworks ban. Emergency response was limited to minor incidents. However, there were a lot of fireworks. We still have yard signs to distribute next year.
- Boulevard Park Place Donation – The King County Fire District #2 Public Education Program received a \$5,000 donation from Boulevard Park Place from money it raised through its 2022 Spring Walk-A-Thon event. Shauna Sheppard went to accept the donation and thank the residents and participants on our behalf.
- Residential Fire in Boulevard Park on July 12th – The house was well over 50% involved when the first unit arrived. This fire was very challenging. It spread via the accumulated

vehicles, building materials and other items and sparked grass fires. Some resulted in the closure of Hwy 509. We took a defensive strategy, putting out car fires and grass fires as we were working on the house fire. The property requires clean up to deal with hazards, including environmental run off. The King County Fire Marshal has filed a case. Commissioner Hiatt asked if the cause had been determined. Assistant Chief Desmarais replied that it was determined to be accidental. The owners' insurance company hired an investigator. We are not aware that they have issued a report. There was one occupant who is safe and made the first to call 9-1-1. Our crews, with help from many mutual aid companies, did a phenomenal job on a very long, hot, and tiring day. The Board asked Chief Marris to pass on their appreciation to everyone involved.

- Hot Weather Warning – Another heat wave is on its way. Statistics show that last year's heat wave resulted in an increase in EMS calls and deaths. Chief Marris reminded everyone to hydrate, stay indoors during peak heat hours, and check on friends and neighbors during the upcoming heat wave.

Attorney's Report

- None

Unfinished Business

- None

New Business

Shauna Sheppard has accepted a new career opportunity. Her last day will be August 4th. However, she has offered to become an independent contractor and submitted a proposed contract. Discussion ensued about the District Secretary role and the proposed contract between the North Highline Fire District and Shauna Sheppard. Commissioner Hiatt does not think NHFD's Interlocal Agreement with King County Fire District #2 gives us the responsibility or ability to hire an independent contractor. Commissioner Giba agrees. After further discussion, the commissioners requested a special meeting with Attorney Brian Snure, legal counsel to NHFD. Chief Marris will contact Attorney Snure to see if he can meet on Thursday, July 28th @ 5:00 PM.


Good of the Order

- None

As there was no further business, Commissioner Hiatt moved to adjourn. Commissioner Barrera seconded. Motion carried (3-0). The meeting adjourned at 6:07 PM.

Respectfully submitted,


Secretary of the Board


Liz Giba (Aug 23, 2022 16:35 PDT)
Chairman, Commissioner


Julie Hiatt (Aug 22, 2022 18:26 PDT)
Commissioner


Dominic Barrera (Aug 23, 2022 15:45 AKDT)
Commissioner











NHFD Accounts Payable Authorized Signature Form


Final Audit Report


2022-08-23


Created:	2022-08-23
By:	Trina Norsen (tnorsen@king2fd.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAAMgtDOar9sWILowfxMDOQLLwzCbESo-JS

"NHFD Accounts Payable Authorized Signature Form" History

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-  Document emailed to liz_giba@hotmail.com for signature
2022-08-23 - 0:41:59 AM GMT
-  Document emailed to Julie Hiatt (julie.hiatt@kayesmith.com) for signature
2022-08-23 - 0:41:59 AM GMT
-  Document emailed to dominicbarrera@gmail.com for signature
2022-08-23 - 0:41:59 AM GMT
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2022-08-23 - 1:26:11 AM GMT
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2022-08-23 - 11:35:04 PM GMT
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2022-08-23 - 11:45:13 PM GMT

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