

NORTH HIGHLINE FIRE DISTRICT COMMISSIONERS MEETING



May 21st, 2018

The regular North Highline Fire District Fire Commissioners' Meeting for May was called to order at 6:00 PM by Commissioner Liz Giba with Commissioners Julie Hiatt and Dominic Barrera in attendance.

Also in attendance were:

Eric Boutwell
Colby Cruz
Eric Cunningham
David Dilley

Gil Loring
Mike Marrs
Steve Ott
Ray Pettigrew

Bob Price
Shauna Sheppard
Brian Snure

Chief Marrs led the Pledge of Allegiance.

Julie Hiatt moved to accept the meeting agenda as presented. Dominic Barrera seconded. Motion carried (3-0).

Meeting Minutes

Julie Hiatt moved to accept the minutes, as presented, of the April 16th, 2018 regular meeting and the May 10th, 2018 special meeting. Dominic Barrera seconded. Motion carried (3-0).

Accounts Payable

Julie Hiatt moved to approve the May, 2018 accounts payable vouchers as follows:

1805101 to 1805125 in the amount of \$61,454.04 (May mid-month)
1806101 to 1806130 in the amount of \$267,647.49 (May payroll - ACH)
1807101 to 1807128 in the amount of \$57,749.63 (May month-end vouchers)
1808101 to 1808109 in the amount of \$52,848.99 (May payroll)

1809101 to 1809103 in the amount of \$1,242.03 (Additional May month-end vouchers)

Dominic Barrera seconded. Motion carried (3-0).

Correspondence

None

Public Comment

Gil Loring asked about the time change of commissioner meeting from 7 pm to 6 pm. Commissioner Hiatt responded that in addition to cost savings, 6 pm works logistically for staff and it is being tried in the hope it will be more for the convenient for the community and improve attendance. Commissioner Barrera agreed. He feels it will be easier for the community to attend.

Commissioners' Report

Commissioner Hiatt reported on Jubilee Days – Jubilee Days will run from Wednesday, July 18th thru Sunday July 22nd. NHFD will be located on 98th Street between 15th and 16th Avenues. The flame/smoke house will be there. We will have the fire hose activity, give out fire hats, coloring books and the newsletter. The reserve engine will be available for tours, pictures and in the parade as well. The Jubilee Days committee is working on getting a shuttle from the street fair to the carnival, which is moving to White Center Elementary School. There won't be any fireworks this year. However, the car show is expanding. The street fair will start at 11:00 am on Saturday and Sunday. In addition to the main stage, there will be a community stage. Bubble blowing, belching, cupcake walk, baby diaper derby, and many other free activities and contests will be held. The parade and a scavenger hunt will take place on Sunday. Road closures need to get organized and Commissioner Hiatt will work with Chief Marrs on that process.

NHFD's Picnic will be held on Saturday, June 23rd @ 1:00 pm at Commissioner Hiatt's home. E-mail invitations will be sent out on Tuesday, May 22nd.

Commissioner Giba reported on an update on the number of people that will potentially be living at the new housing project at Top Hat. It is quite a bit different from the permit application, which estimated 623 people, more or less. The latest estimate, assuming the maximum people are occupying the property, comes to more than 1,400. That is based on allowing 3 people in a 1-bedroom, 5 in a 2-bedroom, and 7 people in a 3-bedroom unit. Brian Snure commented that the SEPA would have to be reviewed to see what the difference would be regarding occupancy permits and county regulations. It is not likely there is a fire code that prevents the occupancy, therefore, no fire department recourse. Gil Loring asked if all the units will have sprinklers to which Chief Mike Marrs replied, "it is a fully sprinkled property." October is the target date for the first building to open for occupancy. Commissioner Giba has contacted the county to inquire about the difference.

IAFF Local #1461

None

Financial Reports

Chief Mike MARRS noted that overtime is increasing. We are upstaffing the aid car and the combination of sick leave usage and overtime are eating up the overtime budget. We will provide a report for that at the June meeting. The Board received copies of the April, 2018 Treasurer's and Cash Flow Reports. Chief MARRS confirmed that expenses were at anticipated budgetary levels for 2018. Copies of the reports are on file with the minutes.

Chief's Report

Chief MARRS reported on the following:

Update on meeting with Kenny Pitman – No meeting at this time. Chris Santos at Seattle Fire is looking at budget information and nothing has been returned yet. As soon as we receive, Chief Mike MARRS will e-mail to the commissioners. Commissioner Giba mentioned that she has heard that the annexation vote will not be on the ballot until the fall of 2019, at the earliest. Chief MARRS said that, if it was and passed, annexation would likely not happen until 2021. Commissioner Giba would like to get clarification on whether a vote in the Duwamish area would still happen first. Chief MARRS will look into whether Kenny Pitman can attend an upcoming NHRD meeting and get back to the board.

Update on Survey and Rating Bureau – We received our rating and remain at a Protection Class 4. Our raw score is 3.09, which is down from 3.46, so we are moving in a positive direction. Thanks to Ray Pettigrew and George Stoess for their hard work and efforts, as we are currently in striking distance of a 3.0. The water supply got better. Our portions of District #20 and some of the things Seattle Water has done, have improved our rating from a 3.0 to a 2.0 for the water district. The emergency communications rating got worse; it went from 1.0 to 2.0. However, the fire safety and control rating improved. It comes from items that King County provides such as permitted occupancies, permits, inspections, and plan reviews for new constructions. It is a 5-year rereate and there is a possibility of being rereated earlier. New fire engines and different inspection protocols could potentially drive us to a 3.0 rating. Commercial occupancies improve and that protection class is part of the rating formula that helps with insurance rates, although it does not affect residential properties as much. It is a fairly subjective review and rating, but the material was provided in a substantial, organized way with records for back up so that assisted in the process and rating.

Update on meeting with Jim Chan, King County Fire Marshall, about inspections in North Highline – Discussed the training officer and inspector positions to see if we could do the inspections in-house. Permitted occupancies are currently conducted by King County Fire Marshall's office. Need to review the money from those permits to the costs of in-house management of the inspections. Taking on the responsibility would mean we would have more control over the inspections and could improve the commercial regulations. We have not yet received a list of the permitted occupancies in North Highline. Once it is received, we can make projections based on the Burien inspection permit fees to see how to balance the workload. It is important that the inspector is a trained, fire-code educated standards inspector. Burien is currently reviewing its permit fee schedule as the county fee is substantially higher for its basic occupancy permit. Also considering additional interlocal agreements across the county to do those permits.

Fire engine purchase – Chief Marrs thanked Steve Ott for his work in assessing the needs and equipment and determining the specifications of the apparatus purchase. Because of the new tariff on steel, we are looking at a price increase. However, any orders placed before May 30, 2018 will be honored at the originally quoted price. The board has put NHFD in a position to be able to make a purchase without assuming any debt. We have been saving for this purchase and working on 1-2 engines. If we do now, we get a common standard and everything is the same on the engines. If we wait a year or two in between purchases, changes will happen making maintenance, use, and training different and more complex. It makes sense to purchase two engines and replace our two 2001 engines. These two new engines would leave us with the 2007 and the 2001 Quint in reserve. We have \$1.5M in the capital fund. There are cost savings associated with purchasing two engines instead of one. How much and when we prepay saves us money as well. Chassis payment, factory completion payment and the deduction for upfront payment are ways to lower costs. If we exercise all offers, we will get three different cost savings across the board. That will leave us approximately \$35,000 in the capital replacement fund. There are always change orders along the way to consider as well. Steve Ott added that Pierce is very reliable and is known as a stable vendor in the industry. Assistant Chief David Dilley added that sales tax is not due until we take delivery of the apparatus; which is about 10-15 months out.

Next special meeting – After discussion, it was decided that the next special meeting will be on June 19^h, 2018 @ 10:00 am – 2:00 pm at Global Fulfillment.

King County Sheriff Fire District Report – 1st Quarter 2018 – several fires reported and will review with our Fire Marshall as to the status

Executive Session

None

Attorney's Report

Brian Snure noted that he will be unable to attend the June 18th regular meeting.

Unfinished Business

VEBA – all employees have been signed up and monies have been transferred into the new program as per the CBA.

New Business

The following Resolution was presented:

Resolution 492 to purchase two engines. Julie Hiatt moved to approve Dominic Barrera seconded. Motion carried (3-0)

Chief Mike Marrs had copies of the official, final copy for the commissioners to sign.

Good of the Order

None

As there was no further business, Julie Hiatt moved to adjourn. Dominic Barrera seconded. Motion carried, and the meeting adjourned at 7:13 pm.

Respectfully submitted,


Secretary of the Board


Chairman, Commissioner

Commissioner

Commissioner