

# NORTH HIGHLINE FIRE DISTRICT COMMISSIONERS MEETING



**March 22, 2021**

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Due to the COVID-19 pandemic, the regular North Highline Fire District Fire Commissioners' Meeting for March was called to order via GoToMeeting (virtual online meeting) at 6:05 PM by Commissioner Liz Giba with Commissioner Julie Hiatt and Commissioner Dominic Barrera participating. Also attending via GoToMeeting were Chief Mike Marrs, Assistant Chief Ray Pettigrew, and Shauna Sheppard.

Chief Marrs led the Pledge of Allegiance.

Commissioner Hiatt moved to accept the meeting agenda as presented. Commissioner Barrera seconded. Motion carried (3-0).

## Meeting Minutes

Commissioner Hiatt moved to accept the minutes of the January 25<sup>th</sup>, 2021 and the February 22<sup>nd</sup>, 2021 regular meetings as presented; Commissioner Barrera seconded. Motion carried (3-0).

## Accounts Payable

Commissioner Hiatt moved to approve the March 2021 accounts payable vouchers as follows:

- 21030101 to 21030107 in the amount of \$289,286.58 - (March month-end vouchers)
- 21030201 to 21030204 in the amount of \$832.09 (Quarterly Payroll/Taxes/L&I)

Commissioner Barrera seconded. Motion carried (3-0).

## Correspondence

- None

Public Comment

- None

Commissioner's Report

Commissioner Hiatt reported that she participated in the recent virtual meeting held by the King County Council (KCC) on Councilmember McDermott's proposed ordinance banning fireworks in unincorporated King County. The council is planning to vote on the ban in about four weeks. If it is passed, the ban will take a year to go into effect. In her public comment, Commissioner Hiatt invited the KCC to her home on the 4<sup>th</sup> of July to experience the holiday in North Highline. Commissioner Giba also participated in the meeting and hopes the KCC takes Commissioner Hiatt up on her invitation. Commissioner Barrera agreed. Commissioner Hiatt will draft a formal invitation, also suggesting a tour North Highline, for review and suggestions.

Local #1461

- None

Financial Reports

The Board received copies of the February 2021 Treasurer's and Cash Flow Reports. Chief Marrs reported that all is tracking well.

Chief's Report

Chief Marrs reported on the following:

- COVID-19 Update – (A) In partnership with King County's mobile vaccination teams, we have been vaccinating residents of local adult family homes. King County Public Health is pleased with reports indicating that 98% of those residents have received their first vaccinations. We are now branching out into King County Housing Authority properties and other senior living facilities. We are combining lists from Meals on Wheels and King County Adult and Aging Services into a master list and may be able to begin vaccinating home bound seniors as early as March 29, 2021, when we expect to receive a shipment of the Johnson & Johnson single-dose vaccine. Commissioner Giba asked which of the King County Housing Authority's residents will receive the vaccinations. Chief Marrs responded that they will be administered to people 65 and older and those with health issues.
- (B) King County Fire District #2 has administered 590 vaccinations to date.
- (C) In King County, 574,294 people (31% of the population), have received their first vaccinations. In the 65 to 74 age range, 65% are vaccinated. Of those over 75, 80% to 85% have been vaccinated.
- (D) Washington State moved to Phase 3 today, March 22, 2021. From now on, counties will be reviewed individually.

Attorney's Report

- None

Unfinished Business

- Personnel Percentage Review - Chief Marrs reported that he and Commissioner Hiatt have been reviewing training and aid car upstaffing as new firefighters are onboarded through their three-year training cycle. Personnel costs above those specified in the Interlocal Agreement with District #2 were considered. However, no formula has been developed to increase staffing and ensure that onboarding costs are fairly split between NHFD and District #2. There are a variety of moving variables. For instance, we lost one trainee from the academy. Retirements must also be considered. The computation will be reviewed and adapted as personnel demands fluctuate and the process requires.
- Assistant Chief of Operations - We have completed the interviews of all internal and external candidates. At their meeting tomorrow, March 23, 2021, the Board of Commissioners of District #2 will review the three finalists and determine the next steps. Chief Marrs thanked Assistant Chief Pettigrew for consistently stepping up to meet the responsibilities of this position for the two years it has been.

New Business

- None

Good of the Order

- None

As there was no further business, Commissioner Hiatt moved to adjourn. Commissioner Barrera seconded. Motion carried (3-0), and the meeting adjourned at 6:25 PM.

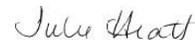
Respectfully submitted,



Secretary of the Board



Chairman, Commissioner



Commissioner



Commissioner