

NORTH HIGHLINE FIRE DISTRICT COMMISSIONERS' MEETING



MINUTES OF THE FEBRUARY 26, 2024 REGULAR MEETING

A regular meeting of the Board of Commissioners of the North Highline Fire District (NHFD) was held in person and remotely on February 26, 2024, pursuant to proper notice. In attendance, via virtual meeting software GoToMeeting, were Assistant Chief Desmarais. Attending in person were Commissioner Hiatt, Commissioner Barrera, Commissioner Terri Robison, Chief Jason Gay, Assistant Chief Wayne Metz, and District Secretary Christina Parker.

Call to Order.

The meeting was called to order at 5:06 p.m. by Commissioner Hiatt.

Flag Salute.

Chief Gay led the Pledge of Allegiance.

Agenda Approval.

Commissioner Barrera moved to accept the meeting agenda as presented. Commissioner Robison seconded. Motion carried (3-0).

Presentations / Announcements.

Presentation

- Assistant Chief Metz presented the Call Reports Summary, which included 243 more calls than in 2023. The most notable calls were aid calls in response to three (3) stabbings, a shooting of a youth that was reported in the media, a residential fire resulting in 12 displaced occupants, a water rescue for a flipped kayak, and a commercial fire.

Commissioners Hiatt and Barrera inquired about the availability of necessary supports including Peer Support after the incidents. Chief Gay confirmed their availability.

Announcements

- **Saturday, March 2, 2024** - (Spokane) WFCA Seminar for Newly Elected / Appointed and Experienced Commissioners Chiefs and Secretaries
- **Saturday, March 23, 2024** - (Tulalip Resort) WFCA Seminar for Newly Elected / Appointed and Experienced Commissioners Chiefs and Secretaries
- **March 28 - 29, 2024** - (Tacoma) Labor & Employment Relations Association (LERA) 47th Collective Bargaining & Arbitration Conference

Public Comment.

- None

Correspondence.

- King County Department of Assessments Certified AV for FD 11 North Highline

IAFF Local #1461

- None

Commissioners' Reports.

- None

Financial Reports.

The Board received copies of the **January 2024** Treasurer's Report, and the **February 2024** Accounts Payable Report.

Chief's Report.

Operations - Assistant Chief Metz reported on the following:

- Training / Testing – Our firefighters attended several testing and training events including multi-company drills, aerial dynamics, pump academy, rope academy, rescue swimmer sustainment, and an incident command course. Assistant Chief Metz also mentioned that a home was donated to the district and the crews will all have an opportunity to perform onsite practice drills.

- The district had a firefighter who has completed his probationary period this month.
- Recruit Academy – We are currently interviewing new entry-level firefighters for Recruit Academy 19 and are looking to hire five (5) recruits.

Fire Prevention - Assistant Chief Desmarais reported on the following:

- New Knox Box System - Knox training will be held at station 28 tomorrow to train on the key fob technology of the rapid entry system upgrade.

Chief Gay reported on the following:

- Facilities – Station Improvements - As previously discussed, the structural integrity of a load-bearing wall was found to be an issue at Station 18. We have now received the Construction Change Directive (CCD) 003.18, which will cost a total of \$11,486. Additionally, there is an Attachment: COR#3.18 Structural Roof Support. The Construction Change Directive (CCD) 002.18 for the corner shower unit is a split charge with GLY totaling \$2,573.13. We are also expecting another CCD for the north wall. Furthermore, we are waiting on a bid for the replacement of the alerting system, which will incur additional costs.

Commissioner Barrera inquired about the durability of the alert system. Chief Gay assured him that the new technology was portable if needed.

- Equipment - A new training vehicle is on order with an approximate 6-month delivery date. Chief Gay explained his plans to achieve operation readiness by extending in-service years and replacing front-line apparatus. Pierce Manufacturing is reporting a 54-month build time for an engine. Chief Gay had a meeting with Pierce Manufacturing to discuss pay options for a new engine.

Commissioner Barrera asked if there were other purchasing options available such as true lease options. Commissioner Hiatt added that we should focus on obtaining grants for apparatus funds. Commissioner Hiatt expressed interest in attending the firefighter grant writing program that is available for firefighters. Chief Gay will bring forward those options for consideration.

- Personnel – COVID vaccination proof is no longer a requirement for hire. Dr. Rea, MPD recommended getting the vaccine but it is no longer required. Legal counsel stated that removing the mandate is in line with local standards. A former firefighter who was terminated due to the mandate was encouraged to re-apply for his position due to the expired mandate.

New hire interviews are scheduled to begin with five (5) openings available for Recruit Academy 19.

The CARES Car is performing well. We are tracking return-to-service times. These are calls that allow crews to return to service while the CARES Unit responds to the needs of those calls. Attached: CARES Co-response data.

- Events – Saturday, March 23, 2024 (Tulalip) the Washington Fire Commissioners Association (WFCA) will hold its Spring Series for New & Experienced Commissioner, Chief & Secretary Training. Chief Gay, District Secretary Christina Parker, and other KCFD2 personnel will be in attendance.
- March 28 - 29, 2024 (Tacoma) the Labor & Employment Relations Association (LERA) will be holding the 47th Collective Bargaining & Arbitration Conference to discuss Health & Safety, Agency Resources, Professional Development, Leadership, Labor Management, Labor Relations, and Collective Bargaining. Chief Gay is scheduled to attend.
- May 20 - 23, 2024 (Kennewick) the Washington Fire Chiefs Association is holding their 2024 WFCA Annual Conference. Chief Gay will be attending.
- Other - FBC Update - The appeals deadline expired Friday, February 16, 2024. There are three (3) appeals for review and discussion.
Attachment 1: FBC Appeals; Attachment 2: FBC Charge History

Consent Agenda Approval.

Commissioner Barrera moved to approve the Consent Agenda as presented.
Commissioner Robison seconded. Motion carried (3-0).

Meeting Minutes.

Commissioner Barrera moved to accept the minutes of the January 22, 2024, regular meeting as presented. Commissioner Robison seconded. Motion carried (3-0).

Voucher Approval for February 2024.

Commissioner Barrera moved to approve the February 2024 accounts payable vouchers as follows:

240201001 to 240201008 in the amount of \$532,527.45 for payment on February 29, 2024.

Commissioner Robison seconded. Motion carried (3-0)

Unfinished Business.

- Review FBC Appeal(s):
 - **Re: Para Gillespie - Parcel #76942006700 at 11210 4th Pl. SW**

Commissioner Barrera moved to decline approval of a fixed FBC charge for Para Gillespie parcel #76942006700.

Commissioner Robison seconded. Motion carried (3-0)

- **Re: Laurence Rickel - Parcel #123039669 at 10227 26th Ave. SW**

Commissioner Barrera moved to approve a 10% sprinkler discount on Laurence Rickel parcel #123039669.

Commissioner Robison seconded. Motion carried (3-0). A copy of the Appeals List is on file with the meeting minutes.

New Business.

- King County Department of Assessments - Assessed Valuation Letter

Good of the Order.

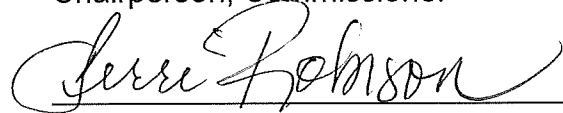
- None

As there was no further business, Commissioner Hiatt moved to adjourn. Commissioner Barrera seconded. Motion carried (3-0). The meeting adjourned at 5:53 p.m.

Respectfully submitted,


Secretary of the Board


Chairperson, Commissioner


Commissioner


Commissioner