

NORTH HIGHLINE FIRE DISTRICT COMMISSIONERS MEETING



April 5, 2011

The first regular meeting of the North Highline Fire District Board of Fire Commissioners for April was called to order at 10:00 a.m. by Chairman Wayne Alishokis with Commissioners Ray Austin and Rob Spreier present. Also in attendance were:

Sharon Alishokis
Roger Anderson
Deanna Jackson
Greg Jackson
Kendrick Jackson

Russ Kay
Bob Lawson
Tom Leshar
Gill Loring
Mike Marrs

Steve Marstrom
Charlotte Ryan
Tom Strom

Chairman Alishokis led the Pledge of Allegiance.

Chairman Alishokis stated we would not need an executive session. Rob Speier moved to accept the meeting's agenda. Ray Austin seconded. Motion carried.

Special Presentation

A small presentation was given to honor Lt. Greg Jackson who retired on March 10, 2011. Chairman Alishokis personally thanked him for his years of dedicated service to North Highline Fire District, and Chief Marstrom gave a biography of Lt. Jackson's career. The Chair and Chief jointly presented a plaque to Lt. Jackson.

Consent Agenda

- Minutes of March 15, 2011 regular meeting
 - Minutes of March 28, 2011 special meeting
 - Expense Fund Vouchers No. 04001 through 04041 in the amount of \$28,019.93
- Ray Austin moved to approve the consent agenda as presented. Wayne Alishokis seconded. Motion carried (3-0).

Correspondence

We received a letter from the EMS Program Director (dated March 3, 2011) acknowledging Firefighter/EMT's Larry Briggs, Mike Bredl and Colby Cruz for successfully resuscitating a person in cardiac arrest. Copies of the letter will be placed in their personnel files.

Public Comment

Gill Loring asked if Resolution 444 (under New Business) is changing the next regular meeting date or just the time of the meeting. Chairman Alishokis replied that because the Board would not have a quorum at the April 19 evening meeting, the Resolution is only changing the time to earlier in the day.

Commissioners' Report

- Chairman Alishokis had no report.
- Commissioner Austin stated that he and Chief Marstrom continue to work on the services contract with District 2. He also reported that he will be attending the Labor and Employment Relations Association (LERA) conference April 14 and 15.
- Commissioner Spreier had no report.

Local #1810 Report

No report.

Local #3780 Report

No report.

Financial Reports

The Board was given a copy of the 2011 Expense Report through March 31, and Chief Marstrom explained that we are on track for the year spending 23% of the budgeted amount.

Chiefs' Report

- **Department Staffing**

There has been no change in staffing since our last meeting – we still have one employee off on extended disability.

- **District 2 Contract Negotiations**

As Commissioner Austin reported earlier, we have another meeting set for April 12.

- **Seattle Notice of Intent to Annex**

On Monday, March 28 the Seattle City Council passed a Resolution to table their annexation decision until February 2012. In doing so, the Council made it clear that they would not stand in the way of another city's attempt at annexation. Chairman Alishokis and the Chief are still scheduled to meet tomorrow with all parties involved to talk about the overlapping PAA.

- **Station 18 Roof Repair**

Several areas of Station 18's roof are in need of repair and maintenance. We have funds budgeted for facility repairs, and we will be moving forward with this project as weather permits.

Attorney's Report

No report (not in attendance).

Unfinished Business

As a follow up to the Board's approval at the March 28 special meeting to purchase portable radios with the Assistance to Firefighters Grant funds, the Chief presented Resolution 443. He explained that our Attorney drafted the document to make sure all our bases are covered regarding bid law compliance, and he recommended approval. Rob Spreier moved to adopt Resolution 443 as presented. Ray Austin seconded. Motion carried (3-0).

Chief Marstrom stated that asset transfer to District 2 was discussed in length in the Executive Session at the special workshop meeting on March 28. He presented a letter to District 2's Board proposing an asset transfer amount of \$2,213,798, and he explained that the proposed amount uses the Fitchitt Benedict study date of March 31, 2010 and represents 40% of our total assets valued as of that date. He recommended the Board approve and sign the letter.

After discussion, Ray Austin moved to approve the letter proposing the asset transfer amount to District 2. Rob Spreier seconded. Motion carried (3-0).

Revisions to the 1000 series (Commissioner Policies) were also discussed at the March 28 meeting. Chief Marstrom provided a table of contents of the policies stating 17 of them have been revised. He explained that most of the revisions were housekeeping changes, and he proposed we have a "first reading" of them at today's meeting and the "second reading" and adoption at the April 19 meeting. The Board agreed, and stated that the following policy revisions be read into the minutes:

1111	Elections	1120	Annual Organizational Meeting
1210	Officers of the Board – Chair	1211	Officers of the Board – Vice Chair
1310	Adoption and Amendment of Policies	1312	Administrative Procedures
1330	Audit of Expenditures	1340	Use of District Resources
1400	Meetings	1410	Executive or Closed Sessions
1420	Meeting Agenda	1440	Conduct and Order of Business
1440P	Parliamentary Procedures	1441	Audience Participation
1512	Conflicts of Interest	1630	Fire Commissioner Compensation
1630P	Fire Commissioner Compensation Procedure		

New Business

As explained earlier, Commissioner Austin will not be in attendance, and Chairman Alishokis has a scheduling conflict in the evening for the April 19 meeting. Resolution 444 changes the meeting time to 10:00 AM when two Board members are available. Ray Austin moved to adopt Resolution 444 as presented. Rob Spreier seconded. Motion carried (3-0).

Chief Marstrom stated that our annual above-ground storage tank policy is up for renewal, and he asked permission to sign the renewal document. Rob Spreier moved to authorize Chief Marstrom sign the renewal contract. Wayne Alishokis seconded. Motion carried (3-0).

The Chief also asked for permission to sign the annual BLS contract extension with King County. He explained that this would allow us to receive the \$423,550 in EMS levy funds for this year. Rob Spreier moved to authorize Chief Marstrom to sign the EMS contract extension. Rau Austin seconded. Motion carried (3-0).

Executive Session

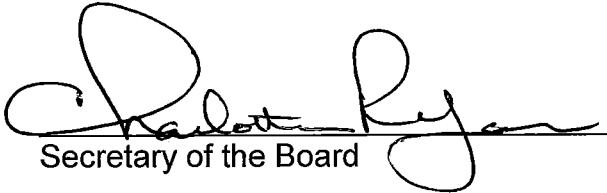
None

Good of the Order

None

As there was no further business, the meeting adjourned at 10:30 a.m.

Respectfully submitted,


Secretary of the Board


Chairman, Commissioner

Commissioner


Commissioner