

NORTH HIGHLINE FIRE DISTRICT COMMISSIONERS MEETING



**December 20, 2011
(continued to December 22, 2011)**

The Board Secretary called the second regular meeting of the North Highline Fire District Board of Fire Commissioners for December to order at 6:00 p.m. December 20, 2011. As there was no one else present, the meeting was continued to December 22, 2011 at 7:00 p.m.

The meeting was reconvened on December 22, 2011 at 7:00 p.m. by Chairman Wayne Alishokis with Commissioners Ray Austin and Liz Giba present. Also in attendance were:

Eric Boutwell
Jamie Cissell
Barbara Dobkin
Paul Fray
Bob Lawson

Gill Loring
Mike Marrs
Kathy Nicholson
Bob Price
Pat Price

Tracy Record
Charlotte Ryan
Brian Snure
Kevin Sykes

Chairman Alishokis led the Pledge of Allegiance.

Ray Austin moved to approve the meeting's agenda as presented. Liz Giba seconded. Motion carried (3-0).

Consent Agenda

- Minutes of December 6, 2011 regular meeting
- Expense Fund Vouchers No. 12030 through 12088 in the amount of \$253,821.37

Ray Austin moved to approve the consent agenda as presented. Liz Giba seconded. Motion carried (3-0).

Correspondence

None

Public Comment

Pat Price asked about the inheritance money the department received earlier in the year, and she stated that some members of the North Highline Unincorporated Area Council (NHUAC) are interested in helping the committee find the best use for it. Chief Marrs thanked Ms. Price for the offer and said that the committee will start up again after the first of the year.

Gill Loring said he appreciates that the meetings will be held at 7:00 p.m. from now on, and he wished everyone happy holidays.

Commissioners' Report

Chairman Alishokis reported that he met with a member of Richard Conlin's staff (Seattle City Council) earlier this month to discuss the "sliver on the river." He said it sounds very positive that Seattle will annex the area using the inter-local agreement method sometime in the future.

Local #1810 Report

Union President Bob Lawson welcomed Commissioner Giba to North Highline Fire District, and he stated he looks forward to working with both her and Chief Marrs.

Financial Reports

Chief Marrs briefly discussed the Fund Expense Report (through 11/30/11) and the final Expense Report (through 12/31/11). He said that the Expense Report contains the vouchers that were approved earlier in the meeting.

Chiefs' Report

- **Personnel**

We still have two firefighters off on injuries – one on L&I and the other on an off-duty injury.

The joint Battalion Chief (B/C) promotional test took place on Tuesday, December 20. There were six candidates who participated in the exam, and Jack Lyons facilitated the process. The selection committee (which included Commissioner Austin) agreed to promote District 2's Lt. Jim Reed to B/C effective January 1, 2012.

- **Events**

Christmas Outreach delivery was today, and we delivered food and gifts to over 50 families in our area. Chief Marris thanked all the employees, families, and friends who helped out.

Our exit interview with the State Auditor was held last week. There were no findings, but there were two areas in which we can improve. 1) providing proper documentation for meals during events or training, and 2) improving internal controls for small and attractive assets. Chief Marris said that the State Auditor previously suggested that District 2 improve their small and attractive assets procedures in a prior audit, and North Highline may use their inventory template.

District 2 Fire Marshal Bill Harm met with the King County Fire Appeals Board last week regarding road width and sprinkler requirements in Seola Gardens. As previously reported, King County Housing is objecting that they sprinkler the new construction. Chief Marris stated that this is a very important safety concern, and he will keep the Board updated on the issue.

Attorney's Report

Mr. Snure reported that the Board's position statement regarding annexing "Area Y" must be submitted to the Boundary Review Board by tomorrow (December 23). He then went over the document he prepared. Commissioner Giba stated her concern that the tone of the position statement presented doesn't clearly convey that the Board supports the annexation, and she presented a letter she wrote for consideration. After some discussion, Ray Austin moved to authorize Mr. Snure to incorporate an amended second paragraph from Commissioner Giba's letter into the position statement to the Boundary Review Board. Liz Giba seconded. Motion carried (3-0).

Mr. Snure then asked about the Board's representation at the January 9 BRB hearing. Commissioner Giba stated that she will be attending the meeting and will make a brief statement if necessary.

Unfinished Business

Chief Marrs reported that Local #1810 members voted to accept the proposed contract agreement (presented to the Board at the last meeting). Commissioner Austin said it was his recommendation that the Board also approve the negotiated agreement. As there were no questions on the contract, Ray Austin moved to ratify the agreement with Local #1810 as submitted. Liz Giba seconded. Motion carried (3-0).

Chief Marrs presented Resolution No. 450 (2012 Operating Budget) and discussed the latest income and expense figures. Ray Austin moved to adopt Resolution No. 450 as presented. Liz Giba seconded. Motion carried (3-0).

Resolution No. 451 was presented for adoption. The resolution changes the regular meeting date to the third Monday of each month and the time to 7:00 PM. Because Martin Luther Holiday and Presidents' Day both occur on the third Monday of the month, a discussion was held regarding the conflict. Ray Austin moved to adopt Resolution No. 451 as presented and continue the conflicting meetings to another, agreed-upon date. Liz Giba seconded. Motion carried (3-0).

New Business

Resolution No. 452 (adopting an Inter-local agreement to participate in the Washington Fire Commissioners health program) was presented for approval. Mr. Snure explained that the Office of Financial Management is requiring all members of a health care pool to adopt such a resolution. Ray Austin moved to adopt Resolution No. 452 as presented. Liz Giba seconded. Motion carried (3-0).

Executive Session

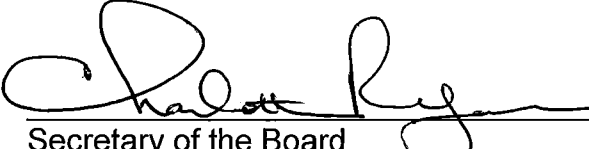
None

Good of the Order


None

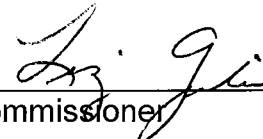
As there was no further business, the meeting adjourned at 7:53 p.m.

Respectfully submitted,


Secretary of the Board


Chairman, Commissioner


Commissioner


Commissioner