

NORTH HIGHLINE FIRE DISTRICT SPECIAL COMMISSIONERS MEETING



December 21, 2009

A special meeting of the Board of Fire Commissioners of North Highline Fire District (see attached agenda) was called to order at 8:00 a.m. by Chairman Ron Malaspino with Commissioners Wayne Alishokis and Rob Spreier present. Also in attendance were Chief Scott LaVielle, Attorney Brian Snure, Secretary Charlotte Ryan, and numerous firefighters and citizens.

Rob Spreier moved to approve the meeting's agenda as presented. Wayne Alishokis seconded. Motion carried.

The Secretary presented a new King County authorized signatures form (adding Commissioner Spreier and removing Commissioner Peters). Each board member signed the document.

Rob Spreier moved that the November 17, 2009 regular meeting minutes be approved as presented. Wayne Alishokis seconded. Motion carried.

Wayne Alishokis moved that the December 10, 2009 special meeting minutes be approved as presented. Rob Spreier seconded. Motion carried.

Consent Calendar:

The consent calendar was deferred to later in the meeting to allow Commissioner Spreier time to review the vouchers.

Chief LaVielle then presented Chairman Malaspino with a plaque for his years of service to the community as a commissioner of North Highline Fire District.

Correspondence

- **2010 Legislative Day**

Next year's joint Chiefs/Commissioners' legislative day is scheduled for Wednesday, January 20 in Olympia.

Public Comment

City of Burien Councilmember and Water District 20 Commissioner, Kathy Keene, spoke about what it was like for her when she was a new board member. Because North Highline has two new commissioners, she recommended they attend a commissioner's workshop. She then handed out copies to the Board of upcoming workshops that she printed off the Washington Fire Commissioners' website.

Commissioner's Report

No report.

Local #1810 Report

Lt. Leshner (#1810 President) requested two minutes to address the Board at the end of the meeting. The Chair granted his request.

Firefighter Briggs (#1810 Treasurer) stated it was good working with the Board on the proposed 2010 budget. He then asked the status of the personnel files. Chief LaVielle replied that they have been returned.

Chairman Malaspino thanked the Union's Executive Board for their hard work on the 2010 budget, as they had meetings each day last week to get it completed.

Local #3780 Report

BC Malo (#3780 President) thanked the Chief, Chairman Malaspino and the other Commissioners for meeting with the Union. He said that he thought we can move ahead now and things will work out well.

Chief's Report

- **Grant Request**

We have submitted a request for two firefighters through the Federal Assistance to Firefighters Grant.

- **2008 Annual Audit**

The State Auditors were here December 7 through 11. They should be complete by the end of the year, and we will then have an exit interview.

- **Center for Public Safety Excellence**

The Chief stated he was awarded the designation of "Chief Fire Officer" by the Commission on Professional Credentialing.

- **Department Personnel**

- A firefighter who injured his knee off duty is off on sick leave.
- Another firefighter who injured his knee has returned to duty.
- A firefighter who injured his back on duty is off on disability.
- An administrative employee is on medical leave until early January.

- **Events Attended**

December 1	"Yes" Foundation's Annual Fundraiser
December 2	Memorial service for Bothell's Fire Marshal Denny Wright
December 8	Memorial service for Lakewood Police Officers
December 15	King County Fire District 2's Commissioners' Meeting
December 17	Mt. View Elementary School's "Super Citizens" Assembly

- **Upcoming Events**

December 22	8:00 AM	Christmas Outreach
December 30	3:00 PM	Farewell party for Chief Daniels (Renton Fire)
December 31	5:00 PM	NW Burn Foundation Dinner/Auction
January 20	9:00 AM	Legislative Day
February 20	6:00 PM	NW Burn Foundation Annual Awards Dinner

Consent Calendar (revisited):

- No. 12001 — 12047 in the amount of \$41,586.35 (accounts payable)
- No. 12048 – 12074 in the amount of \$72,797.91 (accounts payable)
- No. 12075 — 12121 in the amount of \$308,969.09 (December payroll including electronic transfers)

Wayne Alishokis moved to approve the consent calendar as presented. Rob Spreier seconded. Motion carried.

Attorney's Report

Mr. Snure reported that he is in the process of responding to a public records request from Liz Giba. An initial report was sent to her last Friday, and he is working with the Administrative Assistant and the Chief on the balance of her request.

Executive Session

An executive session was called at 8:15 a.m. for approximately 15 minutes to discuss a personnel issue (RCW 42.30.110 [g]) and negotiations (RCW 42.30.240).

The executive session was extended for an additional 15 minutes at 8:30 a.m.

The meeting reconvened at 8:45 a.m.

Unfinished Business

Chief LaVielle presented Resolution No. 429 (2010 Operating Budget) for discussion. He explained that the proposed budget is tied to a draft Letter of Understanding with Local #1810 agreeing to some concessions and a draft Letter of Understanding with Local #3780 agreeing to some concessions. He also explained that during our discussion with King County Fire District 2, it became clear that we needed a plan for the future. Therefore, the proposed budget eliminates the positions of Inspector and Training Secretary (as of December 31, 2009), and the Chief position (as of February 28, 2010) to clear the way to consolidate administrative services with KCFD 2.

The Chief went over the proposed 2010 operating budget in detail. When he finished, he thanked the members of Locals #1810, #3780, and #1461 for their input and hard work.

Rob Spreier moved to adopt Resolution No. 429 (2010 Operating Budget) as presented. Wayne Alishokis seconded. Motion carried.

Rob Spreier moved to accept the Letter of Understanding (LOU) between Local #1810 and NHFD as presented. Wayne Alishokis seconded. Motion carried. Local #1810 will bring the LOU to their body at their next meeting for adoption.

Rob Spreier moved to accept the LOU between Local #3780 and NHFD as presented. Wayne Alishokis seconded. Motion carried. The document was signed by both parties.

A discussion was then held regarding contracting for administrative services with KCFD 2. Chairman Malaspino stated that we continue to meet with them, with another meeting scheduled for next month. The goal is to have a contract in place by February 28, 2010, as annexation is scheduled to occur on March 1st. The Chief wanted the Inspector, Training Officer and Training Secretary to know that the elimination of their positions were no reflection of the good job they have done.

The District Attorney presented the Board with two separation agreements for consideration and discussion. Rob Spreier moved to approve the proposed termination agreement and general release for the support services/training assistant position. Ron Malaspino seconded then explained that Commissioner Alishokis had no part in the proposed separation agreement. Motion carried. (Commissioner Alishokis recused himself from the vote and motion.)

Commissioner Alishokis stated that after discussion with the Attorney and the Board, he moved to accept Chief LaVielle's severance package and separation agreement possibly effective February 28, 2010. Rob Spreier seconded. Chairman Malaspino called for discussion on the matter. He recognized Kathy Keene who asked when we would be aware of the terms and conditions of the Chief's package. Chairman Malaspino replied that we can't reveal those yet because the Chief has to sign the document first. Motion carried.

New Business

The Board was presented with Resolution No. 430, which changes the regular meeting time to 9:00 a.m. Wayne Alishokis moved to adopt Resolution No. 430. Rob Spreier seconded. Motion carried.

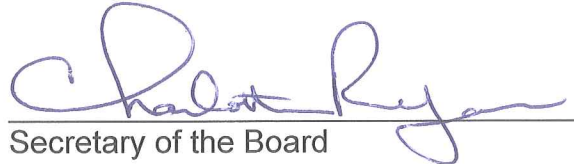
The Board was then presented with Resolution No. 431 (Terminating Fire and Life Safety Inspections within King County). Wayne Alishokis moved to adopt Resolution No. 431. Rob Spreier seconded. Motion carried.

Good of the Order

Firefighter Miller (Local #1810 Secretary) thanked the Board for moving forward by adopting the 2010 operating budget.

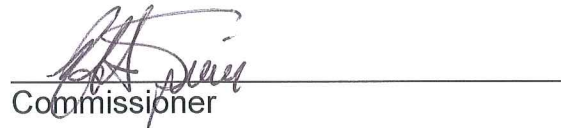
As there was no further business, the meeting adjourned at 9:10 a.m.

Respectfully submitted,


Secretary of the Board


Chairman, Commissioner


Commissioner


Commissioner

Attachment: Agenda