

NORTH HIGHLINE FIRE DISTRICT COMMISSIONERS MEETING



January 20, 2009

The North Highline Fire District fire commissioners' meeting for January was called to order at 8:00 a.m. by Chairman Ron Malaspino with Commissioners Barbara Peters and Wayne Alishokis present. Also in attendance were:

Roger Anderson
Larry Briggs
Greg Jackson
Scott LaVielle

David Malo
Jeff Meagher
Jeff Miller
Al Patterson

Charlotte Ryan
Brian Snure
Kurt Zimmerman

Barbara Peters moved to approve the meeting's agenda as presented. Wayne Alishokis seconded. Motion carried.

Barbara Peters moved that the December 18, 2008 regular meeting minutes be approved as presented. Wayne Alishokis seconded. Motion carried.

After reviewing vouchers No. 01001 — 01056 in the amount of \$26,944.10 (accounts payable), Barbara Peters moved to approve them as paid on January 15, 2009. Wayne Alishokis seconded. Motion carried.

After reviewing vouchers No. 01057 — 01080 in the amount of \$73,390.12 (accounts payable), Barbara Peters moved to approve them to be paid on January 29, 2009. Wayne Alishokis seconded. Motion carried.

After reviewing vouchers No. 01081 — 01128 in the amount of \$301,676.34 (January payroll including electronic transfers), Barbara Peters moved to approve them to be paid on January 29, 2009. Wayne Alishokis seconded. Motion carried.

After reviewing voucher No. 01129 in the amount of \$32,144.10 (capital expenditure – three thermal imaging cameras), Barbara Peters moved to approve it to be paid on January 29, 2009. Wayne Alishokis seconded and asked if we will be reimbursed by FEMA. Chief LaVielle replied that we will receive \$30,000 from the Firefighters Assistance Grant for the equipment. Motion carried.

Chief LaVielle then introduced Al Patterson to the Board. Mr. Patterson is the Chaplain for Tukwila Fire Department and fills in for us when Chaplain Galbreath is out of town. We have added Chaplain Patterson to our volunteer roster.

Correspondence

Commissioner Peters and Malaspino stated that they liked getting the correspondence prior to the meeting because it gave them time to review it.

- **From City of Burien (Acting Mayor Rose Clark)**
The letter is requesting modification to the mediated MOU regarding annexation. There will be a conference call of all the parties involved on Wednesday afternoon.
- **King County Fire Chiefs/Commissioners Installation Banquet**
We received an invitation to attend the event on Wednesday, January 28, 2009 at the Maplewood Golf Course.
- **Snure Saturday Seminars**
This workshop is offered in Spokane on January 31, in Olympia on February 7, and in Lynnwood on April 18.
- **Washington Fire Chiefs/Commissioners Joint Legislative Day Workshop**
This year's event will be held Monday, March 9, 2009 at the Olympia State Capital. Chief LaVielle stated he would like to attend.
- **Washington Fire Commissioners' Association 2009 Legislative Report**
The report outlines WFCA's top priorities for this legislative session.
- **WFCA "Fireline" Newsletter**
December 2008 issue.
- **Northwest Burn Foundation Award Dinner**
Invitation to attend event on Saturday, February 21, 2009 at Salty's on Alki. Chief LaVielle will be going, and he would like representatives from Locals 1810 and 3780, and the Volunteer Association to attend.

Public Comment

None

Commissioner's Report

Commissioner Peters reported that she attended the City of Burien's Annexation Open House on January 6. She stated there was a misunderstanding that when Burien's proposed boundaries were changed, that Station 18 was given to Seattle.

She also listened the Seattle City Council meeting on January 12 where they discussed the annexation MOU. They will be taking a vote whether to endorse it or not at their meeting on February 9. Burien's Council will also be voting on the MOU at their January 26, 2009 meeting.

Commissioner Peters then reported that she gave a small talk at the Woodridge Park Apartments "New Futures Program" about North Highline Fire District. She was very impressed with the program and instructed the children to call to arrange a fire department tour.

[Mark Ufkes entered the meeting]

Local #1810 Report

None

Local #3780 Report

Battalion Chief Malo thanked Commissioner Peters and Chief LaVielle for negotiating and signing their contract.

Chief's Report

- **Seattle PI: Front-page Story**

Chief LaVielle handed out a copy of a front-page article in the December 25, 2008 issue of the Seattle PI reporting on the successful resuscitation of Mr. Dixie Crichton by North Highline Fire and Medic One personnel. The Chief also reported that we will be inviting him and his family to this year's banquet.

[Mark Ufkes left the meeting]

- **Sudden Cardiac Arrest Association Award**

In recognition of the successful resuscitation of Mr. Dixie Crichton, those on the call (Lt. Marvin, Firefighters Crossen, Doyle, Johnson, Pham and Richards) will be receiving an award pin from the Sudden Cardiac Arrest Association.

- **Volunteer Recruitment**

We sent out 41 postcards to prospective recruits. Recruit orientation will be held Monday, February 2. The Chief handed out a copy of the letter we will be giving the prospective recruits showing the following time table:

Monday, February 2	Orientation
Friday, February 6	<ul style="list-style-type: none"> • Applications due • Written test
Sunday, February 8	Physical ability test
Monday, February 9	Oral board
Saturday, March 14	Recruit academy begins

- **January Training Calendar**

The Chief handed out copies of this month's classes and drills.

- **Winter Snow Storm Report**

We brought in additional personnel to staff the aid cars, purchased chains and bought other snow-related items for a cost of over \$9,000. We have also submitted paperwork to the State Emergency Management Division to reimburse us for some of the cost.

- **2009 Inspection Program**

Chief LaVielle turned the floor over to Inspector Jackson who reported that training began last week for the 2009 Inspection Program. This year we will be printing contact information on labels (to be placed on blank forms) instead of directly on the inspection forms, which should be a more efficient process.

Lt. Jackson then reported on the Christmas Outreach delivery on December 23. He said that the weather was snowy and ugly, but 22 people braved the cold to deliver Christmas packages and food to 39 families. He thanked the following people for their help:

- The LaVielle family (Scott, Jennifer, Samantha, Gregory Drew, Jessica Drew)
- The Anderson family (Roger, Shirley, Josh, Jake)
- Vinh Pham
- The Zimmerman family (Kurt and Kyle)
- Chris Seager
- The DeMan family (Ken, Katie, Jennifer)
- The Thorsteinson family (Scott, Kristy)
- Leo Castaneda
- The Sykes family (Kevin and Suzette)

- **Assistance to Firefighters Grant**

The three thermal imaging cameras we ordered have arrived and have been placed on the apparatus. We have received two bids (and are waiting for a third) for the exhaust extraction systems.

- **Computer Maintenance**

We signed an annual contract with B & C Telecom to continue our monthly preventative maintenance (no increase in cost from last year).

- **State Auditor**

Christopher Kelly conducted our audit for 2007 and is almost complete.

- **Department Personnel**

- A firefighter who had surgery may not return to duty until the third week in February.
- A lieutenant who injured himself off duty is now on light duty and may not return to full duty for six months.
- Firefighter Tritle resigned from the volunteer program effective December 18, 2008.

- **Events Attended**

December 23	Christmas Outreach deliveries
January 5	Randy Terlicker Memorial Dinner at Holy Family
January 6	City of Burien's Annexation Open House: Shorewood Elementary School
January 12	City of Burien Council Meeting
January 19	Martin Luther King Jr. Day Celebration at the Boys & Girls' Club

- **Upcoming Events**

January 21	6:00 PM	Northwest Burn Foundation Volunteer Recognition (at Station 18)
January 28	6:00 PM	King County Chiefs/Commissioners' Joint Installation Banquet (at Maplewood Golf Course)
January 31	6:00 PM	Exchange Club Annual Dinner & Auction
February 12	6:30 PM	City of Burien's Annexation Open House: Boulevard Park Library
February 21	6:00 PM	Northwest Burn Foundation Awards Dinner @ Salty's (we're receiving an award)
March 4 – 6		Northwest Leadership Conference (Portland, OR)
March 8	9:00 AM	Columbia Center Firefighter Stair Climb
March 9	8:30 AM	Washington State Chiefs/Commissioners' Joint Legislative Day
March 22	11:00 AM	Columbia Center Civilian Stair Climb
April 4	5:00 PM	White Center Eagles Medic One Dinner

Attorney's Report

Mr. Snure reported that he was working to complete the "audit letter" requested by Mr. Kelly.

Unfinished Business

Chief LaVielle presented Resolution No. 424 (changing the regular meeting dates for the next six months). After reviewing the document, Barbara Peters moved to adopt Resolution No. 424. Wayne Alishokis seconded. Motion carried.

New Business

A discussion was held regarding the exhaust extraction systems for the stations. BC Anderson reported that we have received two bids and are awaiting a third. He requested permission from the Board to choose a company after we receive the third bid. Ron Malaspino moved to allow BC Anderson to award the exhaust extraction system contract to the lowest responsible bidder after receiving the third quote. Barbara Peters seconded. Motion carried.

BC Anderson briefly reported on a large apartment fire in SeaTac on January 17. He said that he (as Battalion 18), Engine 19 and Air 18 responded to the three-alarm fire. Although two people lost their lives in the fire, he still called it a "good save" because nine patients were rescued.

Good of the Order

Lt. Jackson sent a letter to all those who helped with the Christmas Outreach program (see the Chief's Report).

We also received thank you letters from the following citizens:

- Thuy-Linh Nguyen
- Leroy and Dottie Scott
- Little Christian Preschool
- The resident at 722 SW 106th
- Every Kid Counts Childcare
- Linda and Kent (Amber Glo Apartments)

Executive Session

An executive session was called at 8:45 a.m. for approximately 30 minutes to discuss a personnel matter (per RCW 42.30.110 [g]) and negotiations (per RCW 42.30.240).

The meeting reconvened at 9:15 a.m.

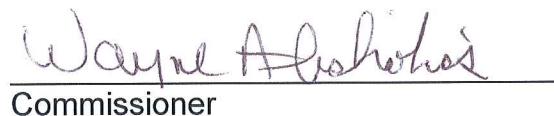
As there was no further business, the meeting adjourned at 9:15 a.m.

Respectfully submitted,


Secretary of the Board


Chairman, Commissioner


Commissioner


Commissioner